



**MINUTES OF THE
FIRST AMUSEMENT RIDES SUB-COUNCIL MEETING OF 2018**

DATE: April 16, 2018

TIME: 9:00 a.m. to 11:45 a.m.

LOCATION: Radisson Hotel, Edmonton

PRESENT: *Sub-Council Members*
Bill Church, Chair
David Buzzeo
Bill Kane (via conference call)
Brian Mykitiuk
Lee Nguy
Julian Power

Safety Codes Council
Susan Rossmann, Yvonne Wille

Alberta Municipal Affairs
Dean Bruce, Katrina Sholdice

AEDARSA
Dean McKernon (for report only, via conference call)

REGRETS: Bill Demchuk
Danielle Gillespie, Vice Chair

RECORDER: Sandi Orr

2018 MEETINGS: Wednesday, May 30, 2018 (during conference)
Monday, September 10, 2018

1. Meeting Opening

The Chair called the meeting to order at 9:00 a.m. and a round table introduction was held.

1.1. Agenda Adoption

Brian Mykitiuk / Julian Power moved that the agenda be adopted, as circulated; CARRIED

1.2. Previous Minutes

1.2.1. Adoption of Meeting Minutes

Brian Mykitiuk / David Buzzeo moved that the minutes of the September 11, 2017 be adopted, as circulated; CARRIED

2. Matters for Decision

2.1. Results of Letter Ballot 01-18 ARSC – Reappointment of Danielle Gillespie

The letter of nomination and the results of the letter ballot were included in the portal and reviewed.

Brian Mykitiuk / David Buzzeo moved to accept the results of Letter Ballot 01-18 ARSC (Reappointment of Danielle Gillespie) as information; CARRIED

2.2. Results of Letter Ballot 02-18 ARSC – Reappointment of Lee Nguy

The letter of nomination and the results of the letter ballot were included in the portal and reviewed.

Brian Mykitiuk / David Buzzeo moved to accept the results of Letter Ballot 02-18 ARSC (Reappointment of Lee Nguy) as information; CARRIED

3. Review Matters Arising/Action List

Date	Action	Responsible	Status/Update
Sept 11, 2017	The process chart for standards will be included in the portal.	Bruce/ Karch	In progress
Sept 11, 2017	Keep the sub-council updated on whether inflatables should be regulated and whether current requirements would need to be reviewed to clarify classifications of rides and devices. Update: Questioned raised by Owner/Operator, asked to work with industry to determine if they should or	Bruce	Nothing new to report

	shouldn't be regulated. This hasn't been pursued further, as there are a number of new devices that need to be considered with the new code.		
Sept 11, 2017	Contact the Manager of Stakeholder Relations if you would like to become an ASTM member. Update: The benefits of being an ASTM member was explained and new members were encouraged to talk with Susan.	All	Completed, remove from agenda

4. Matters for Discussion

4.1. ASTM F2783-17 Code Review

It was reported that F2783 – 17 (Standard Practice for Design, Manufacture, Operation, Maintenance, and Inspection of Amusement Rides and Devices, in Canada) was published in November 2017 and will become in force in Alberta on December 1, 2018 unless a recommendation is made to the Minister for an earlier or later in force date. A lot of work will need to be done to review the code prior to then.

A copy of F2783 – 17 was included in the portal for information for review of the members.

4.1.1. Booking Follow-Up Code Review Meeting

It was suggested that a meeting be held during the conference on the afternoon of Wednesday, May 30, 2018. It was suggested that further discussion could be held through the portal after that.

The Manager of Stakeholder Relations will arrange for secretarial services for the May 2018 meeting. [Rossmann]

4.2. Understanding Government Policy presentation

A presentation was provided on Understanding Government Policy. Highlights of the presentation included:

- What Policy is
- Government is best defined as the Executive Branch (Cabinet)
- Government Policy Authority comes from the Constitution and Acts
- Acts allow the government to take action through many tools including Regulations
- An overview was provided on:
 - How Government Policy is developed
 - How policy makers determine which policy to use
 - How laws are created

- How Government decisions are made, including the Flow Chart used for making decisions
- How laws are drafted
- What the Department does
- How the Council fits in for Safety Codes Policy
- How the Council and the Government can work together
- It was emphasized that the Minister is ultimate accountable for making the decision

Any questions relative to policy can be addressed Katrina Sholdice (katrina.sholdice@gov.ab.ca).

The presentation will be included in the portal.

[Council Administration]

4.3. Governance Review

The Manager of Stakeholder Relations provided a high-level overview of all the work that has been done on the governance review, starting with the Board.

Briefing notes were included in the portal (Draft Mar 13, 2018). An overview was provided of the existing bylaws and a series of questions were asked to gather input.

A round table discussion was held, and input was provided on a variety of areas including:

- What the TCC and the Sub-Council's roles should be
- How code adoption should flow
- How often the ARSC should meet
- ARSC membership
- Feedback on processes

Members are encouraged to put thought into upcoming matrix changes and how scope might change with new code.

An overview was provided on current administrative processes and how they have changed.

An overview was provided of the following Next Steps:

- This same presentation will be provided to gain input from each sub-council
- A summary report will be provided on what was heard from the Technical Coordinating Committee as well as all sub-councils
- A draft Terms of Reference will be developed for the TCC and each of the sub-councils for review at a future meeting
- Changes will be anticipated to the bylaws
- Survey in the fall to gather feedback

4.4. Technical Coordinating Committee Report

The Chair reported that he was unable to participate at the last TCC. The Manager of Stakeholder Relations advised that TCC minutes are available in the portal as well as minutes for all other disciplines that are accessible to all sub-council members. Some of the items discussed at the last TCC meeting included:

- Several letter ballots approved
- Continuing education working group formed
- Policy presentation provided
- Joint Building, Fire, Elevator STANDATA on fire alarm upgrades
- Radon concerns with incomplete concrete underneath, but being resolved through Temporary Heat STANDATA
- Electrical discipline wants to see label logos included in the STANDATA
- Update provided on Council Connect
- Building, Fire, Elevators and Energy code regulations changing, which will make all codes under automatic adoption
- Accreditation presentation provided

4.5. Administrator's Report

An update was provided on code update training and a review was conducted of the examination bank questions. With some of the new issues, it is likely more SCOs will be needed in the Amusement Rides discipline.

An update was provided on the following:

- No further feedback on the Fireball accident
- Discussions being held on aging rides
- Fatality in BC at a trampoline park, same owner owns a facility in Calgary and in light of that accident the owner has written the Premier about regulating trampoline parks
- Waterslide fatality, impacts the discipline even though not regulated through ARSC
- The new Standard includes new referenced standards for trampoline courts, bumper boards, aquatic play equipment, railway ride devices, parasailing and stationary wave systems – all not currently regulated in Alberta and if adopted as published, this will be a significant change for Alberta
- Alberta policy only regulates amusement rides that have mechanical systems “externally controlled” by an operator
- Alberta has not regulated patron-controlled or muscle-powered devices, and this would be a major policy change
- The Minister has been discussing trampoline safety with MLAs
- This is only the second cycle using the ASTM Standard; previously CSA always stated muscle-powered devices were exempt
- Statistics were provided of injuries in the US over a 5-year period (14,000 people injured in trampoline parks in 2016) these numbers are only estimates.

- The department will need to make a recommendation to the Minister on whether to adopt the standard as is, not adopt the standard, or delay adoption of the standard to provide time for further consultation
- The recommendation will be based on stakeholder consultation, internal review and analysis for all of these new devices
- Work is also being done with Alberta Health Services to determine the magnitude of incidents in Alberta for these new devices regulated by ASTM
- AMA will also be reaching out to AEDARSA and owners
- Members were asked to go back to their industry segments to determine the impacts to their industry if these new devices are regulated in Alberta
- Strong rationale will be needed if the recommendation is to delay the in force of the new standard
- The sub-council will need to make a recommendation to the Minister in the summer of 2018
- NWT, Quebec, Saskatchewan, Newfoundland and New Brunswick all still use the CSA Standard
- BC and Ontario are using the ASTM Standard
- There are gaps relative to maintenance in the standard for trampoline parks

It was suggested that a mandatory insurance requirement is something that could be considered. It was clarified that there are no provinces currently regulating trampoline parks but several states that do regulate them.

An overview was provided of the core standards, supporting standards and standards for specific classifications. It was questioned regarding the devices in some of these areas (e.g. aquatic play equipment) and reported that this would be detailed in the scope of each standard for specific classifications.

The Administrator has asked all members to go back there industry segments to determine any impacts if new devices referenced in the newly published ASTM F2783-17 standard are regulated.(Bumper Boats, Aquatic Play Equipment, Aerial Adventure Courses, Permanent Railway Ride Tracks and Related Devices, Trampoline Courts, Amusement Railway Rides, Devices and Facilities, Parasailing, Stationary Wave Systems.)

4.6. AEDARSA Report

Dean McKernon was welcomed to the meeting at 11:15 a.m. by conference call to provide his report.

The following highlights were provided from the past year:

- Attended training seminar for AR operators in BC
- AEDARSA provided presentation to both BC and Ontario on how Alberta uses ASTM Standards

- Each jurisdiction has the choice to adopt ASTM-F2783, but it is not considered a national standard
- ASTM meetings are all held in the US, very little discussion and voting held at those meetings, so it is challenging to see that this would ever be adopted as a national standard
- Alberta uses the ASTM-F2783-14
- Industry is still learning the new ASTM requirements
- AEDARSA has worked with the Council on the code update training and examination ratification
- Relative to the inspections of devices, it was reported that each state has their own requirements, some only require proof of insurance and no inspections
- Alberta has typically regulated only devices that are mechanical equipment-based
- AEDARSA gets questioned about go-kart incidents once or twice a year
- Insurance is not part of AEDARSA's requirements

4.7. Council Updates

The following report was provided:

- The Council office is moving, and the move is on track for the week of April 16 to 20, 2018
- The office will be closed from Friday, April 20 to Tuesday, April 24, 2018
- All systems will be unable while the office is closed
- All sub-council meetings will be moving to the new office downtown in the fall and work is being completed to create an information package for sub-council members for hotels, parking, etc.
- Members are asked to answer the survey, so the Council can gather more information on the needs of the sub-councils
- Conference invitations have been sent out, all members encouraged to attend
- New Member Orientation is scheduled for June 20, 2018
- If planning on putting together a presentation to your industry segment, please contact the Council for assistance

5. Meeting Finalization

5.1. Meeting and Agenda Feedback

There was nothing new to bring forward.

5.2. Next Meeting

The next regular meeting was reconfirmed for Monday, September 10, 2018 in Edmonton. A special meeting will also be held during the conference to review the code and further details will follow.

5.2.1. 2018 AGM

It was reported that the 2018 AGM and Conference will be held from May 30 to June 1, 2018 at the Rimrock Hotel in Banff.

5.3. Meeting Adjournment

David Buzzeo / Julian Power moved that the meeting be adjourned; CARRIED

The meeting was adjourned at 11:45 a.m.

-- NEW ACTION ITEMS --

4.1.1. Booking Follow-Up Code Review Meeting

The Manager of Stakeholder Relations will arrange for secretarial services for the May 2018 meeting. [Rossmann]

4.2. Understanding Government Policy presentation

The presentation will be included in the portal. [Council Administration]

4.5. Administrators Report

[All Members]

The Administrator has asked all members to go back there industry segments to determine any impacts if new devices referenced in the newly published ASTM F2783-17 standard are regulated.(Bumper Boats, Aquatic Play Equipment, Aerial Adventure Courses, Permanent Railway Ride Tracks and Related Devices, Trampoline Courts, Amusement Railway Rides, Devices and Facilities, Parasailing, Stationary Wave Systems.)

-- MOTIONS --

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