



**MINUTES OF THE  
THIRD AMUSEMENT RIDES SUB-COUNCIL MEETING OF 2019**

**DATE:** October 7, 2019

**TIME:** 9:00 a.m. to 10:25 a.m.

**LOCATION:** Safety Codes Council Office, Edmonton

**PRESENT:**

**Sub-Council Members**  
Bill Church, Chair  
David Buzzeo  
Danielle Gillespie, Vice Chair (via conference call)  
Brian Mykitiuk  
Lee Nguy  
Julian Power  
Bob Wyatt

**Safety Codes Council**  
Kathryn Derkach, Sanah Sidhu

**Alberta Municipal Affairs**  
Dean Bruce

**AEDARSA**  
Dean McKernon (via conference call)

**REGRETS:** Chris Clarke

**RECORDER:** Sandi Orr

## 1. Meeting Opening

The Chair called the meeting to order at 9:01 a.m. and a round table introduction was held.

### 1.1. Agenda Adoption

The following item was added to the agenda:

- 2.5 - Amusement Rides Amendment Regulation

**Brian Mykitiuk / Bob Wyatt moved that the agenda be adopted, as amended, with a flexible order of business; CARRIED**

### 1.2. Adoption of Meeting Minutes

**David Buzzeo / Brian Mykitiuk moved that the minutes of the February 25, 2019 be adopted, as circulated; CARRIED**

### 1.3. Adoption of Meeting Minutes

**David Buzzeo / Brian Mykitiuk moved that the minutes of the July 23, 2019 be adopted, as circulated; CARRIED**

## 2. Matters for Decision

### 2.1. Reappointment of David Buzzeo to represent the Risk and Insurance Management industry segment

David Buzzeo removed himself from the meeting for this agenda item. An in-camera discussion was held.

**Lee Nguy / Bob Wyatt moved to recommend to the Board the reappointment of David Buzzeo to the Amusement Rides Sub-Council to represent the Risk and Insurance Management industry segment for a term ending January 31, 2023, effective February 1, 2020; CARRIED**

### 2.2. Chair Election

Danielle Gillespie chaired this agenda item.

The floor was opened for nominations for Chair. Bill Church was nominated. After three calls and no further nominations, ***Bill Church was appointed as the Chair of the Amusement Rides Sub-Council by acclamation for a two-year term, effective immediately.***

### 2.3. Vice Chair Election

The floor was opened for nominations for Vice Chair. Danielle Gillespie was nominated. After three calls and no further nominations, ***Danielle Gillespie was appointed as the Vice Chair of the Amusement Rides Sub-Council by acclamation for a two-year term, effective immediately.***

### 2.4. Matrix Review – review existing sub-council matrix to ensure it continues to appropriately represent the amusement rides discipline

Discussion regarding this item was held in camera.

**David Buzzeo / Brian Mykitiuk moved that the Amusement Rides Sub-Council has reviewed their matrix and no changes are recommended at this time; CARRIED**

The sub-council was reminded that subject-matter experts can be brought in at any time as needed.

#### 2.4.1. Development of Skills Matrix

It was reported that skills matrices are being developed for each sub-council to assist nominating organizations to find nominees with the right skills and experience.

Each sub-council member was asked to define a few skills and/or qualifications for their own position that would be essential for their work on the sub-council and to forward this to the Council by November 4, 2019. [All]

### 2.5 Amusement Rides Amendment Regulation

Correspondence from the Assistant Deputy Minister was included in the portal along with a draft of the Amusement Rides Amendment Regulation.

It was reported that the revisions will give Alberta the ability to not regulate specific devices that may be added to future editions of the code without having to open the regulation to exempt the new devices.

**Brian Mykitiuk / David Buzzeo moved to recommend to the Minister, through the Board, the adoption of the Amusement Rides Amendment Regulation, as presented, and to waive the 90-day review period; CARRIED**

### 3. Review Matters Arising/Action List

|    | Item                              | Action  | Date      | Responsible | Status/Update   |
|----|-----------------------------------|---|-----------|-------------|---|
| 1. | ASTM F2783-17 Review and Adoption | The Administrator asks all members to go back to their industry segments to determine any impacts if new devices referenced in the newly published ASTM F2783-17 standard are regulated. (Bumper Boats, Aquatic Play Equipment, Aerial Adventure Courses, Permanent Railway Ride Tracks and Related Devices, Trampoline Courts, Amusement Railway Rides, Devices and Facilities, Parasailing, Stationary Wave Systems.) | Sep 11/17 | All         | No feedback was received, this item will be removed from the action list. |
|    |                                   | The member representing Risk and Insurance Management was asked to research insurance industry data on how many operators were found liable for trampoline park incidents.  | Apr 30/18 | Buzzeo      | No feedback was received, this item will be removed from the action list. |
|    |                                   | All members were asked to provide reports on their association's opinion on adopting the ASTM F2783-17 Code as-is.  | Apr 30/18 | All         | No feedback was received, this item will be removed from the action list. |

### 4. Matters for Discussion

#### 4.1. 2020 Meeting Dates – provide input on suggested dates

The following meeting dates were proposed and will be confirmed at the end of October:

- Monday, February 24, 2020
- Monday, October 5, 2020

#### 4.2. AEDARSA Report

Dean McKernon provided an overview from the ASTM Code Committee meeting

- There was a total of 45 people in attendance over 3 days
- A meeting was held with the BC Safety Association to discuss common issues with amusement rides
- *ASTM F2783—Standard Practice for Design, Manufacture, Operation, Maintenance, and Inspection of Amusement Rides and Devices, in Canada* is expected to be vetted through Canadian members but all ASTM members are able to vote on changes
- When in existence, *CAN/CSA-Z267-00 – Safety Code for Amusement Rides and Devices* contained better information regarding maintenance and training; however, Alberta is

ahead of the curve regarding non-destructive testing because of the former Z267 for example:

- It was explained that AEDARSA applies Section 7 – Ownership, Operation, Maintenance, and Inspection to all rides (new and used).
- AB Regulation 206/2016 – Amusement Rides Standard Regulation, section 4 Metal Defects is a result of a serious incident (10 years ago) and includes failures of critical components. This requirement is specific to Alberta and is above what other provinces require.
- Discussions are being held again regarding aging rides and a sub-committee may be reinstated to conduct further research

A discussion was held regarding existing rides and how the standard primarily addresses new rides. It was clarified that some sections clearly state that the code only applies to rides manufactured after the date of publication.

- A presentation was shown on screen that was provided to several operators in Alberta regarding:
  - 7.3 Exceptions from Practice F770 – Section 5 about patron responsibility does not apply in Canada
  - 7.4.1. Amusement Device or ride shall cease to operate when there is an electrical storm in its immediate vicinity
  - 7.4.4. Evacuation Plan
  - 7.4.4.1. Where required for an amusement ride or device, a written plan shall be provided to evacuate patrons in a reasonable length of time based on hazards and risks to patrons
  - 7.4.5. Record Keeping
  - 7.4.6. Wire Rope Inspection, Rejection and Maintenance

AEDARSA is pushing to make Section 7—Ownership, Operation, Maintenance, and Inspection retroactive to all operating devices.

#### **4.3. Administrator/AMA Affairs Report**

The Administrator provided the following report:

- AEDARSA was thanked for all the work in creating workshops in conjunction with Code Committee meetings
- It is believed Alberta’s safety system is a leader in the industry
- Alberta will be the first to adopt the code because of automatic code adoption
- Ontario is looking at automatic code adoption
- An overview was provided of the different safety systems in Canada
- AEDARSA reported 12 incidents that included 5 onsite investigations and no serious classified injuries

It was further reported that there are 6 ballots being reviewed at the ASTM F2783 level. Once changes are adopted, they will be published 30 days afterwards and the sub-council will need to start the process of code review again.

#### **4.4. Council Updates**

The Council written report was included in the portal:

- The Council is offering Member training:
  - Effective Meetings Workshop – November 12
  - Appeals Training – November 13
  - To sign up, please email [Gerry.Letendre@safetycodes.ab.ca](mailto:Gerry.Letendre@safetycodes.ab.ca)
- All Members are required to complete online FOIP training by December 31, 2019
- Work continues on the governance review, including proposed changes to streamline working group formation and processes
- Working group chairs will now be asked to provide a short written report in advance of each sub-council meeting and sample templates will be available
- The Council has created a 'subcouncils@safetycodes.ab.ca' email for all meeting invites; sub-council members were asked to continue to use direct emails for inquiries
- A member survey was sent to all sub-council members, this is still open and members were asked to fill out the survey and provide their honest feedback
- A quarterly report of all sub-councils' key activities has been created and will be distributed to the Board and each sub-council at the end of each quarter, members are encouraged to provide these reports to their nominating organizations
- A new Expense Policy is in force and a new expense form will be available on the Member Portal

### **5. Meeting Finalization**

#### **5.1. Round Table**

There was nothing new to bring forward.

#### **5.2. Next Meeting**

The next meeting was tentatively scheduled for Monday, February 24, 2020 at 9:00 a.m. at the Council office.

#### **5.3. Meeting Adjournment**

**Brian Mykitiuk / Lee Nguy moved that the meeting be adjourned; CARRIED**

The meeting was adjourned at 10:25 a.m.

-- NEW ACTION ITEMS --

**2.4.1. Development of Skills Matrix**

Each sub-council member was asked to define a few skills and/or qualifications for their own position that would be essential for their work on the sub-council and to forward this to the Council by November 4, 2019. [All]

-- MOTIONS --

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