



**MINUTES OF THE  
FIRST AMUSEMENT RIDES SUB-COUNCIL MEETING OF 2017**

**DATE:** September 11, 2017

**TIME:** 9:00 a.m. to 11:30 a.m.

**LOCATION:** Radisson Hotel, Edmonton

**PRESENT:** *Sub-Council Members*  
My-Linh Lam, Chair  
David Buzzeo  
Bill Church  
Bill Demchuk  
Danielle Gillespie, Vice Chair

*Safety Codes Council*  
Susan Rossmann

*Alberta Municipal Affairs*  
Dean Bruce, Katrina Sholdice

*AEDARSA*  
Al Griffin

**REGRETS:** Bill Kane  
Brian Mykitiuk  
Lee Nguy

**RECORDER:** Sandi Orr

**2018 MEETINGS:** February 12, September 10

## **1. Meeting Opening**

The Chair called the meeting to order at 9:03 a.m. and a round table introduction was held.

### **1.1. Agenda Adoption**

**Danielle Gillespie / Bill Demchuk moved that the agenda be adopted, as circulated; CARRIED**

### **1.2. Previous Minutes**

#### **1.2.1. Adoption of Meeting Minutes**

**Bill Church / Bill Demchuk moved that the minutes of the September 19, 2016 be adopted, as circulated; CARRIED**

## **2. Matters for Decision**

### **2.1. Appointment of Chair**

My-Linh Lam reported that the terms for all public members on all sub-councils will end on January 31, 2018. Anyone interested in remaining on their sub-council will be required to apply and go through an interview process. The Chair reported she would not be reapplying.

The floor was opened for nominations for Chair and Bill Church was nominated. After three calls and no further nominations, ***Bill Church was appointed as the Chair of the Amusement Rides Sub-Council for a two-year term.***

## **3. Matters for Discussion**

### **3.1. Results of Letter Ballot 04-17 ASTM 2783-14 Code Update Training**

The result of the letter ballot was included in the portal and reviewed. The Chair expressed that she would have preferred to have had more discussion.

Al Griffin provided an overview of the Code Update Training process and the review of what training Safety Codes Officers (SCO) would need to become familiar with the new code. SCOs needed to review the new code and take a 30-question examination to verify learning.

**Danielle Gillespie / Bill Demchuk moved to accept the results of Letter Ballot 04-17 (ASTM 2783-14 Code Update Training), as information; CARRIED**

### **3.2. Zip Lines Update (E.7.01.07)**

It was reported that the Aerial Adventure Courses Standard is included in the ASTM Standard. Although Alberta doesn't regulate aerial adventure courses, Zip Lines are regulated through that specific section of the Aerial Adventure Courses Standard. Being no further action, this item will be removed from the agenda. [Karch]

### **3.3. Updates on CSA A267 & ASTM F24 Amusement Rides Code Harmonization (E.1.01.11)**

It was reported that the ASTM 2783-14 has been adopted, SCO training has taken place and AEDARSA is inspecting to these new standards.

A brief overview was provided of the code harmonization with national standards and automatic adoption one year after being published. This is seen as positive from the industry perspective because everyone will be working from the same code. It was reported that Alberta is one of the few provinces that have no provincial-specific additional code requirements for Amusement Rides, so this should be a smooth transition.

An overview was provided of the previous CSA Standard for Amusement Rides in Canada that was based on the ASTM Standard. This harmonization project is no longer taking place and the CSA Standard has been withdrawn.

Because no further action regarding the CSA/ASTM harmonization, this item was closed and will be removed from the agenda. [Karch]

### **3.4. Technical Coordinating Committee Update**

The Chair reminded all members that the Technical Coordinating Committee minutes are accessible to all sub-council members. Highlights were provided from the last meeting:

- Feedback was provided by TCC members relative to the Home Builder Licensing Program consultation
- A brief update was provided on issues being discussed at various sub-councils:
  - Sea containers used for storage
  - Food trucks

### **3.5. Administrator's Report**

An update was provided on the work done regarding the SCO training updates and examinations based on the new codes. AEDARSA has created a compilation of relevant codes and standards, including the Regulation and the Permit Regulation, for internal use to ensure consistent application of the standards. AEDARSA does a great job in the area of education and training.

The process chart for standards will be included on the portal. [Bruce / Karch]

The Administrator reported on the Safety Notice that was published on July 27, 2017 regarding the shutdown of all KMG Fireball and other similar amusement rides in Alberta due to the fatal accident at the Ohio State Fair. A copy of the notice was included in the portal. An explanation was provided on how everything transpired so sub-council members would have a better understanding of the processes.

After the accident, the manufacturer recommended that all Fireball rides manufactured by KMG International be shut down until the root cause of the accident was determined. A similar notice was also issued by Tivoli Mfg. Ltd. for rides that have a similar seat design.

A brief overview was provided of the safety bulletin issued by KMG that includes complex instructions for inspections before the rides can be operated. Ultimately, it is critical for an owner/operator to contact the manufacturer when an issue is found.

Alberta has an excellent system in place where operators provide a list of dates and locations for all traveling amusement rides in Alberta.

A letter was received from an Inflatables Operator that wasn't in agreement that Alberta should regulate inflatables. A few key highlights of the letter were provided, along with an overview of the Administrator's response. This could result in the need to review the current requirements to clarify classifications of rides and devices. In the meantime, the Administrator will continue to keep the sub-council updated. [Bruce]

It was questioned and clarified that each individual inflatable has a serial number that is registered with AEDARSA to be operated publicly.

It was reported that Municipal Affairs has a new Assistant Deputy Minister – Dale Beesley.

On behalf of AEDARSA, it was reported that 375 rides were operated and that there were 15 incidents, mostly bumps and bruises.

### **3.6. Council Updates**

Susan Rossmann reported that she has now fully integrated into her role as the Manager of Stakeholder Relations, supported by Allison Karch and Gerry Letendre.

The Council will be moving in April 2018, just a few blocks down the street from their current office (10405 Jasper Avenue).

It was reported that the New Member Orientation and Effective Meetings Workshops will be held on November 28 and 29, 2017 at the Radisson Edmonton South. New Member Orientation is mandatory for all new members. The Effective Meetings Workshop is new and members were encouraged to participate. Anyone interested in registering, contact Gerry Letendre ([letendre@safetycodes.ab.ca](mailto:letendre@safetycodes.ab.ca)).

An Appeals Training Workshop is being planned for the fall and further details will be provided.

### 3.7. 2018 Meeting Schedule

A brief discussion was held regarding a meeting schedule and it was agreed to schedule two meetings and evaluate the agenda a few weeks before the meeting to determine if there are sufficient agenda items to still meet.

The following meeting dates were determined:

- Monday, February 12, 2018 - Edmonton
- Monday, September 10, 2018 – Edmonton

### 3.8. Matrix Review

A copy of the current matrix was included in the portal and reviewed. A discussion was held to determine if the current matrix is representative of the industry.

The Administrator reported on previous work to consider a representative of the inflatables industry that did never transpire. The challenge is that there is no formal organization that could be determined as the nominating organization. It was suggested that CAFE could be considered if they have members in this industry segment. It was suggested that now inflatables are regulated, it may be appropriate to consider representation.

Members were advised that past details regarding a request for representation can be found in the October 20, 2014 meeting minutes.

After an in-depth discussion of the matter, it was agreed that the sub-council would await further direction from the minister or any future request by industry.

**Bill Church / David Buzzeo moved to accept the current matrix; CARRIED**

## 4. Review Matters Arising / Action List

Date	Action	Responsible	Status/Update
Sep 19, 2016	Look into the removal of exceptions in Amusement Rides Standards Regulation and report back to sub-council	Bruce	Completed, remove from action list
Sep 19, 2016	Investigate whether free standards are provided to ASTM members	Council Administration	Completed, remove from action list

It was clarified that patron responsibilities were struck from the standards as this is not considered in Canada because it is not possible to regulate. It continues to be discussed at ASTM on whether it should even be included in the Standards.

It was reported that only participating committee members receive free standards and the individual must be an active voting member. The cost of membership is \$75.00 and the Council will pay for that. With the change in automatic code adoption, it was suggested that more involvement in the development of national and international codes and standards is encouraged.

Members were asked to contact the Manager of Stakeholder Relations if they were interested in becoming an ASTM member. [All]

## **5. Meeting Finalization**

### **5.1. Meeting and Agenda Feedback**

It was reported that meetings will be held with the Council, Chair and Administrator to discuss the agenda prior to all future sub-council meetings.

The Administrator reported that it was an excellent opportunity for him to provide details on what's happening in the discipline.

### **5.2. Next Meeting**

The next meetings were reconfirmed as followed:

- Monday, February 12, 2018 - Edmonton
- Monday, September 10, 2018 – Edmonton

#### **5.2.1. 2018 AGM**

It was reported that the 2018 AGM and Conference will be held from May 30 to June 2, 2018 at the Rimrock Hotel in Banff. Any suggestions for speaker topics are appreciated.

### **5.3. Meeting Adjournment**

The meeting was adjourned at 11:30 a.m.

-- NEW ACTION ITEMS --

**3.2. Zip Lines Update (E.7.01.07)**

Being no further action, this item will be removed from the agenda. [Karch]

**3.3. Updates on CSA A267 & ASTM F24 Amusement Rides Code Harmonization (E.1.01.11)**

Before no further action regarding the CSA/ASTM harmonization, this item was closed and will be removed from the agenda. [Karch]

**3.5. Administrator's Report**

The process chart for standards will be included on the portal. [Bruce / Karch]

A letter was received from an Inflatables Operator that wasn't in agreement that Alberta should regulate inflatables. A few key highlights of the letter were provided, along with an overview of the Administrator's response. This could result in the need to review the current requirements to clarify classifications of rides and devices. In the meantime, the Administrator will continue to keep the sub-council updated. [Bruce]

**4. Review Matters Arising / Action List**

Members were asked to contact the Manager of Stakeholder Relations if they were interested in becoming an ASTM member. [All]

-- MOTIONS --

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