



**MINUTES OF THE
FIRST BUILDING SUB-COUNCIL MEETING OF 2018**

DATE: January 25, 2018

TIME: 9:00 a.m. to 4:15 p.m.

LOCATION: Radisson Edmonton South, Edmonton

PRESENT: **Sub-Council Members**
Don Dessario, Chair
Colin Belliveau
Roger Clemens (arrived at 9:10 a.m.)
Russell Croome, Vice Chair North
David Flanagan
Rick Gratton
Stephen Hill (arrived at 9:45 a.m.)
Robert Kralka
Matthew Kramer
Lee Phillips
Kenneth Roskell
Bruce Schultz, Vice Chair South
Ulrik Seward
Andrew Smith

Safety Codes Council
Peter Thomas, Susan Rossmann

Alberta Municipal Affairs
Paul Chang, James Orr, Laura Willcocks, Mike Hill

Guests
Michael Bos (FSC Liaison), Gerry Wiles (ESC Liaison), David Hughes (PSC)

REGRETS: Gregory Beck, Yvette Werenka (BFSC Liaison)

RECORDER: Sandi Orr

2018 MEETINGS: March 15, May 24, September 27, November 8

1. Meeting Opening

The Chair called the meeting to order at 9:00 a.m. and a round table introduction was held.

1.1. Agenda Adoption

The following amendments were made to the agenda:

- 2.1.5. – Reappointment of Russell Croome
- Appointment of Liaison to the Fire Sub-Council was renumbered as 2.1.6.

Clarification was provided regarding the process for appointments.

Andrew Smith / Lee Phillips moved that the agenda be adopted as amended; CARRIED

1.2. Adoption of November 16, 2017 Minutes

It was noted that a previous set of minutes was included in the portal and an updated set of minutes referred to as “reviewed” was later added.

Ulrik Seward / Colin Belliveau moved to adopt the *reviewed* minutes of the November 16, 2017 meeting, as circulated; CARRIED

1.3. Results of Matrix Change Recommendations

The Manager of Stakeholder Relations reported that with the Board’s job being to oversee and approved all sub-council appointments, any substantive matrix changes to any sub-council are deferred until the governance review is completed. This means that no new industry segments will be added, and no industry segments will be removed at this time.

It was questioned and clarified that the skills matrix review for sub-councils should be completed by the fall 2018. A brief overview was provided of other aspects of the current governance review.

2. Matters for Decision

2.1. Appointments

2.1.1. Welcome Robert Kralka – Public-at-Large Member

Robert Kralka was welcomed to the sub-council as the Ministerial Appointment to the Building Sub-Council and an overview was provided of his career background.

The previous public member, Robert Zifkin was recognized for his significant contribution to the Building Sub-Council and to the safety system.

2.1.2. Nomination of Corey Klimchuk – Building Owners

The nomination was included in the portal and reviewed.

Russell Croome / Bruce Schultz moved to recommend to the Board the appointment of Corey Klimchuk to the Building Sub-Council, representing the Building Owners industry segment for a term until January 31, 2021, effective immediately; CARRIED

2.1.3. Reappointment of Bruce Schultz – Code Enforcement

The correspondence was included in the portal and reviewed.

Ulrik Seward / Russell Croome moved to recommend to the Board the reappointment of Bruce Schultz to the Building Sub-Council, representing the Code Enforcement industry segment for a term until January 31, 2021, effective immediately; CARRIED

2.1.4. Reappointment of Lee Phillips – General Contractors

The correspondence was included in the portal and reviewed.

Andrew Smith / Rick Gratton moved to recommend to the Board the reappointment of Lee Phillips to the Building Sub-Council, representing the General Contractors industry segment for a term until January 31, 2021, effective immediately; CARRIED

2.1.5. Reappointment of Russell Croome – Fire Officials

The correspondence was included in the portal and reviewed.

Kenneth Roskell / Lee Phillips moved to recommend to the Board the reappointment of Russell Croome to the Building Sub-Council, representing the Fire Officials industry segment for a term until January 31, 2021, effective immediately; CARRIED

2.1.6. Appointment of Liaison to the Fire Sub-Council

The floor was open for volunteers and there was reluctance to take on additional responsibilities. A discussion was held, and it was suggested that this could be a shared role between 2 or more individuals creating a lighter workload. It was recognized that teleconferencing and video conferencing will also be available with the move to the new office.

Andrew Smith / Rick Gratton moved to appoint a pool of volunteers to serve as the liaison with the Fire Sub-Council consisting of Don Dessario, Colin Belliveau, Rick Gratton and Kenneth Roskell; CARRIED

Council will send out meeting dates to the 4 volunteers, so they can coordinate their participation. [Council Administration]

2.2. Draft STANDATA

2.2.1. BCI-FCI Buildings Used for Parking, Repair, or Servicing of Tank Vehicles (revised since previous circulation)

The redrafted STANDATA with minor wording changes was included in the portal and reviewed. It was reported that the Fire Sub-Council has provided their input and this has been incorporated. Editorial changes may be made regarding the impact of explosion/fire that won't affect the intent of the interpretation.

It was suggested that the wording be consistent between F1 and F2 interpretations.

Bruce Schultz / Russell Croome moved to support the issuance of the joint Building and Fire Interpretation STANDATA – BCI-FCI Buildings Used for Parking, Repair, or Servicing of Tank Vehicles, with or without the sentence regarding impact of explosion/fire, as amended; CARRIED

2.2.2. BCV Sprinkler-Protected Glazing in Fire-Resistant Wall Assemblies

The draft STANDATA was included in the portal and reviewed. It was noted that the Other Recognized Document (ORD) referenced in the previous STANDATA has expired. Some of the wording has been incorporating into this variance.

An in-depth discussion was held regarding the NFPA Standard, what version is referenced and window openings on exterior walls. It was noted that only one manufacturer can currently comply with the listing. It was noted that this Variance is used often by industry, especially for high-rise buildings.

It was agreed that the wording from the previous version be re-added for clarification that states: *Also, since the “sprinkler-protected glazing” is being used as an alternative to the traditional fire-rated assembly, the installation of the glazing panels doesn't reduce the number of unprotected openings that would be permitted in a given exterior wall assembly.*

Bruce Schultz / Ulrik Seward moved to support the issuance of the Building Variance STANDATA - Sprinkler-Protected Glazing in Fire-Resistant Wall Assemblies, as amended; CARRIED

2.2.3. BCB Spray Foam Insulation – Hybrid Assemblies

The draft STANDATA was included in the portal and reviewed. It was questioned whether this STANDATA should just address spray foam or whether all hybrid assemblies should be included. The Administrator reported that different types of insulation should be addressed separately.

It was suggested that light density insulation also be referenced.

Bruce Schultz / David Flanagan moved to support the issuance of the Building Information Bulletin STANDATA – Spray Foam Insulation Hybrid Assemblies, with the addition of referencing light density insulation; CARRIED

2.2.4. BCB Commissioning

The draft STANDATA was included in the portal and reviewed. It was suggested that reference to the ULC S1001 be included in the body of the STANDATA as a standard that could be used for commissioning. It is understood that commissioning takes a great deal of time and full completion of the form could delay occupancy. It was noted that this could be a condition of occupancy and suggested this would be in almost every case. It was noted that this is required in BC and it will just take some getting used to by industry. It was noted that it is critical that all life safety systems are working together. If this creates delays in occupancies, the Information Bulletin could be further reviewed.

It was suggested that the title be changed to *Commissioning - Integrated Systems Testing of Fire Protection and Life Safety Systems*.

This led to a discussion regarding partial occupancy and how it would relate to commissioning. It was noted that there will still be a need to ensure integration of most if not all systems.

It was asked that “new and renovations” be changed to “new and alterations”.

Russell Croome / Andrew Smith moved to support the issuance of the Building Information Bulletin STANDATA – Commissioning - Integrated Systems Testing of Fire Protection and Life Safety Systems, based on the feedback provided; CARRIED

2.2.5. BCB-FCB Occupancy of Buildings Under Construction

The redrafted STANDATA was included in the portal and reviewed. A brief overview was provided of the revisions. It was reported that this STANDATA has been reviewed by the Fire Sub-Council. It was suggested that reference be included regarding systems review / commissioning. It was also suggested a reference to the Fire Safety Plan be added and it was believed that this is sufficiently covered.

It was questioned about the statement of the Building AHJ issuing letters and this need to be changed. Instead the Building AHJ should be expecting letters from other disciplines. It was

suggested that the wording be changed to *Boilers and Pressure Vessels, Electrical, Elevator, Fire, Gas, and Plumbing disciplines may provide confirmation to the Building AHJ...* After further discussion, it was agreed that this sentence may be unnecessary.

It was questioned regarding the protection of mechanical systems in unoccupied areas. Item #6 should also reference barrier free access.

Andrew Smith / Kenneth Roskell moved to support the noted revisions to the Building and Fire Information Bulletin STANDATA – Occupancy of Buildings Under Construction, for consideration of a redrafted STANDATA to be supported by letter ballot; CARRIED

3. Review Matters Arising/Action List

The action items were reviewed, the following status updates were noted and prioritized:

	Item	Description	Action	Responsible	Date Initiated	Priority	Status / Update
1.	Walkways and Guardrails Joint Building and Gas STANDATA	Request for Chief Gas Inspector to reissue the STANDATA as Joint Gas and Building STANDATA; draft reviewed by BSC UPDATE: The Gas STANDATA has been linked by placing it on the Building STANDATA webpage. Concerned still exists about using ship's ladders relative to access.	STANDATA	Chang	Sept. 11/14	Low	Being no further action, removed from action list
2.	Stacked Townhome Working Group	Consider referencing Interpretation Guide by a STANDATA re Zero Lot Line UPDATE: Corresponded with NRC and received clarification, a proposed code change was suggested, therefore, some of the proposed wording provided by the working group cannot be used as it would be considered a relaxation NEW ACTION: Working group to consider developing a code change proposal re: 9.10.14 and 9.10.15, AMA does not support the existing wording for a STANDATA NEW ACTION: Administrator will provide formal written response back to the BSC. [Chang]	STANDATA Will not be issued. AMA to summarize findings and respond to WG.	Chang		High	This will need to go back to working group for further discussion and will be considered a new item. This item was removed from the action list.
3.	Off Site Review Clarification re: Pre-manufactured Structures	Development of an Information Bulletin on pre-manufactured structures.	Info Bulletin	Chang	Sept. 3/15	Low	At internal review phase at AMA, not yet published
4.	ABC 3.2.4.6. Application (Commissioning)	Draft of an Information Bulletin	Info Bulletin	Chang	Dec. 10/15	Mid	Agenda Item 2.2.2

	Item	Description	Action	Responsible	Date Initiated	Priority	Status / Update
5.	Building Permit Application Requirements (Permit Application for a Building with MultiUnits)	Consider issuing an Information Bulletin re: requirements per building vs per unit. Include different practices by various AB municipalities. Discussion on this draft STANDATA to be deferred until the Stacked Townhomes draft STANDATA is ready; draft reviewed by BSC UPDATE: Stacked Townhomes STANDATA considered irrelevant and this STANDATA will move forward.	Info Bulletin	Chang	Feb 25/16	Mid	In progress
6.	Professional & Constructor Responsibilities WG	AMA reviewing draft revisions - A. Smith provided an update on the challenges being experienced by professionals UPDATE: This was held up because of Professional Legislation Amendments, Administrator will provide formal status update NEW ACTION: Suggested there may be a need for APEGA to issue further guidelines on schedules as some think schedules are no longer needed. [Smith]	STANDATA Or Requested consideration for incorporation in new code if accelerated adoption moves forward.	Chang		High	Formal status update requested, new action assigned higher priority based on new code cycle.
7.	Structural Insulated Panels	Consideration of the publication of a STANDATA based on the report provided to AMA; draft reviewed by BSC	STANDATA	Chang	Nov 14/13	Mid	Issued in November 2017, closed, removed from action list
8.	Non-waterborne Toilets (Non-Liquid Treatment Systems)	Bring revised draft to the sub-council; draft reviewed by BSC UPDATE: With Director for review	STANDATA	Chang	May 18/17		In progress
9.	Engineering Judgements for Fire Stop System	Consideration of the publication of a STANDATA based on the report provided to AMA; draft reviewed by BSC UPDATE: With Director for review	STANDATA	Chang	Sept 3/15	Mid	In progress
10.	Interior Stairways for Roof Access Variance STANDATA	STANDATA published; New information provided for consideration UPDATE: Some feedback was incorporated, no additional action, if not following variance, need to follow code	STANDATA	Chang	Sept 28/17		Issued, closed, remove from action list, will be added as new item on next agenda
11.	Requirements for Combination Heating Systems: Dual Purpose Water (Potable) Heater (Combo Unit)	Proposed joint STANDATA Include a cross reference relative to the Alberta Building Code and Energy Codes. Include BSC in final review UPDATE: Gas STANDATA expired but still available for reference.	STANDATA	Chang	Mar 23/17		No further action by BSC, will be removed from action list

	Item	Description	Action	Responsible	Date Initiated	Priority	Status / Update
12.	AAA Practice Bulletins	Suggestion that AMA discuss further with provincial ministry responsible. UPDATE: Met with AAA, will not withdraw document, but AMA and AAA are working together to correct UPDATE: AAA is accepting AMA input for redraft	Discuss concerns provincial ministry responsible for profession	Orr	Mar 23/17		Redraft in progress
		Recommendation that AMA issue communication to SCOs addressing the confusion between the Practice Bulletins and the Safety Codes Act	STANDATA Info Bulletin	Chang	Mar 23/17		N/A AAA and AMA is in discussions on redraft.
13.	PSC – unintended effects of NECB on hydronics industry	Provide updates and modelling data on impact of NECB on hydronic insulation UPDATE: Provided background of issue, been working on showing equivalency, forward information from Energy advisor, 100-page report of modeling for different scenarios, after R-7.5 there is no significant increase in performance or savings. The Hydronic Industry will continue to work on getting the national code changed, but potentially a variance to recognize the equivalency with a minimum insulation value to achieve the equal amount of energy savings performance would greatly assist industry. NEW ACTION: The Building Administrator and PSC Chair will continue to work on this. Report will be included in portal. [Chang/Hughes/Rossmann]		Hughes			Discussion that the modeling process related to Energy Efficiency Requirements would be an acceptable solution to the AHJ. Building Administrator cannot issue a relaxation to the prescriptive requirement of the Code.
14.	BCI Attached Garage Insulation	Provide further feedback for review by Building Administrator	STANDATA	Gratton/Chang	Sept. 28/17		Issued, remove from action list
15.	Window Safety Code Change Proposal	Update on correspondence to Minister Work on suggestions on how to address this issue in existing homes for presentation to BSC (public education)		Schultz	Sept. 28/17		In progress
16.	Review Proposed NBC Changes	Update on working group activities/progress UPDATE: Feedback from working group provided to AMA to be forwarded to NRC and urgency was suggested, working group activity completed,		Schultz	Sept. 28/17		In progress
17.	Mobile Cooking Operations	Provide feedback on the draft STANDATA to the Building Administrator UPDATE: Working with NFPA		All	Sept. 28/17		In progress

	Item	Description	Action	Responsible	Date Initiated	Priority	Status / Update
18.	Radon	Provide further info to the Building Administrator for consideration		Smith	Sept. 28/17		
		Suggested Information Bulletin is needed for clarity. UPDATE: Nothing completed yet; it was suggested that more discussion is necessary; it is believed some AHJs are going beyond their authority as related to systems which fall under Professional Involvement. It was noted there are multiple code changes for 2020 about Radon. NEW ACTION: Add to the next meeting as an agenda item. [Council Administration]	Info Bulletin	Chang	Nov 16/17		Add to next meeting agenda as separate item
19.	AGLC changes for Microbreweries/ Fire Separation	Further discussion will be held between Building Administrator and Fire Administrator on whether a STANDATA might be necessary		Chang/Parker	Sept. 28/17		Nothing new to report
20.	Buildings Used for the Parking, Repair or Servicing of Tank Vehicles	Provide a redlined document showing revisions and feedback from the Fire Sub-Council.	STANDATA	Chang	Nov. 16/17		Agenda Item 2.2.1
21.	BCV CSA-S16 Design of Steel Structures	The BSC recommends to AMA that consideration be given for a wider avenue for professionals to use the most current codes & standards.		Chang/Orr	Nov 16/17		In progress, reference changed to "Updated Standards"
22.	Revision – BCI Visual Signals	Draft reviewed and supported by BSC	STANDATA	Chang	Nov 16/17		Still under review
23.	BCB Spatial Separation Part 9 Residential Buildings	It was suggested that numerous revisions to the STANDATA are needed, draft reviewed but not supported by BSC	STANDATA	Chang	Nov 16/17		As per PBA, this Standata will not be issued. PBA to provide written response.
24.	Elevator Permits – FEO Upgrades	Discuss the potential for a joint Building-Elevator-Fire STANDATA with other administrators and report back Bring this topic forward at the TCC		Chang Dessario	Nov 16/17 Nov 16/17		Still under review
25.	Heat Recovery Ventilators Clarification	Recommendations be sought from industry and brought forward at a future meeting.		Kramer	Nov 16/17		Agenda Item 4.1
26.	City Charters information	City of Edmonton and City of Calgary websites contain misleading information about charter cities and their ability to amend code. Major Municipality reps were asked to suggest revisions to their websites.		Flanagan / Seward	Nov 16/17		Websites updated, item closed, removed from action list

	Item	Description	Action	Responsible	Date Initiated	Priority	Status / Update
27.	STANDATA on action list	STANDATA that have not yet been published will be added back to the action list UPDATE: Some STANDATAs have not been re-added to the action list and not yet published (e.g. Sidewall Venting)		Karch	Nov 16/17		

Roof Access STANDATA

An in-depth discussion was held regarding the use of a ship’s ladder being unsafe when carrying tool boxes, equipment, etc. It was agreed that a new discussion is required as an agenda item at the next meeting. [Council Administration]

4. Matters for Discussion

4.1. Heat Recovery Ventilators re: 9.36

An in-depth discussion was held regarding 9.36 relative to the use of HRVs and some of the issues that have arisen particularly in larger homes with multiple heating appliances which is causing over ventilation.

After an in-depth discussion, it was agreed that BILD Alberta and the Sheet Metal Contractors of Alberta will work together to summarize the issues and recommend the best path forward to address them. [Dessario / Kramer]

It was noted that participation from an AHJ would be welcomed on a working group if it is deemed necessary in the future. It was further suggested that an interpretation could be sought from NRC.

4.2. Supportive Living Accommodations Licensing Act (SLALA) Clarification

Correspondence from Ulrik Seward was included in the portal and reviewed. As stated in the correspondence, if the SLALA licenses are in jeopardy due to lack of inspections caused by lack of clarity in the codes, this could become a major issue in Calgary and other communities in the Province.

After the PDD exemption, the work didn’t stop. The Deputy Minister Steering Committee continues to work on upgrade suggestions (not requirements).

For SLALA with 4 or more occupants, inspections are required for occupancy. Cities of Edmonton and Calgary cannot be refusing inspections just because they’re worried about what they’ll find. A pilot is starting on January 31, 2018 where Fire SCOs and Health inspectors that regulate SLALA are working together to inspect these facilities. It was clarified that there is no exception, these

facilities are either a B2 or a B3 occupancy. Any imminent danger must be addressed. This will not likely be addressed through a STANDATA.

It was suggested that the sub-council wait until after the pilot gets going before any further discussion or review of the code requirements.

4.3. Sub-Council Liaison Reports

4.3.1. Fire Sub-Council

The Fire Sub-Council liaison reported that he was asked to bring forward the Grenfell incident to highlight the issues and whether there is a need to discuss the potential of this happening in Alberta. The Director of Codes and Standards explained that this is also being researched by NRC.

It was reported that the Fire Sub-Council would like to create a joint working group for occupant loads. There are already issues, and these will compound with harmonization. It was reported that this was tried once, and consensus could not be reached. It was suggested that AMA escalate the priority of the development of a STANDATA on occupant loads. If there is a lot of disagreement between the building and fire disciplines about the STANDATA, then a working group could be struck.

4.3.2. Barrier Free Sub-Council

No report was available.

4.3.3. Electrical Sub-Council

The new Electrical Sub-Council liaison reported that there has been a lot of discussion about a liaison for some time. There are a lot of things that are not in the Electrical Code but Electrical SCOs are faced with enforcing. Some examples included:

- Vapour barrier
- ABC states where something needs to be but nothing in the Electrical Code to enforce that

There is a potential for some Joint STANDATAs that could address the issues.

The Electrical Sub-Council liaison will compile a list of issues.

[Wiles]

4.4. Council Updates

It was reported that the application forms for the Dr. Sauer, Certification and Accreditation awards are now available in the portal.

Effective Meetings Training and Appeals Training workshops are scheduled for April 11-12 and October 17-18, 2018.

4.4.1. Office Relocation

Members were reminded that the Council is moving offices in April 2018 and meeting space will be available for all sub-council meetings to be held there. Information is being gathered to assist

Council Members like accommodations, parking, etc. The transition for meetings being held in the new office is planned for the fall of 2018.

4.5. Alberta Municipal Affairs Report

The Director of Codes and Standards reported on some areas being worked on by AMA.

Children's Group Homes

Business license checks are triggering other checks. AMA's position is that if 10 or fewer youth are being housed because of behavioral issues, they are deemed to be children's custodial homes and can be residential.

Changes for next ABC to Harmonize with NBC

A sample of code harmonization was included in the portal. Only small changes will occur for this code cycle. There may be a need for additional meetings.

A discussion was held regarding training. It was reported that NRC has committed to one free Code Update Training Workshop in Edmonton and in Calgary.

Medical Marijuana Grow Operations Information

Municipal Affairs' opinion includes the following:

- Buildings (includes greenhouses) where only growing operations take place and are typically of low-human occupancy may be identified as a Low-hazard industrial occupancy (Group F, Division 3), in which the combustible content is not more than 50 kg/m² or 1 200 MJ/m² of floor area.
- Buildings where processing and handling operations take place would be identified as Medium-hazard industrial occupancy (Group F, Division 2), in which the combustible content is more than 50 kg/m² or 1 200 MJ/m² of floor area and not classified as a high-hazard industrial occupancy.
- Buildings where processing may include flammable liquids or gases would move the classification into High-hazard industrial occupancy (Group F, Division 1) where sufficient quantities of highly combustible and flammable or explosive materials which, because of their inherent characteristics, constitute a special fire hazard.
- Ventilation systems to be in conformance with Part 6 of the ABC 2014.
- Compliance with other related regulations or regulatory authority.

Regulation Three Column Document

The three-column document was included in the portal and an explanation was provided regarding how to bring forward automatic code adoption.

The Minister set the direction that the Alberta Building Code, based on the NBC 2015 be adopted as quickly as possible. This also includes the NFC 2015 and the NECB 2017 and National Elevator

Code 2016. Although this direction has been given, feedback is still being sought regarding implementation.

The floor was opened for questions and the following was noted:

- “amended or replaced from time to time” brings future codes into automatic adoption
- Concerns were expressed regarding when a project is well into the design phase
- Discussion was held regarding the 2017 interim changes to the 2015 Energy Code instead of waiting for 2020
- The Fire Sub-Council has concerns regarding the title of 2015 instead of 2018
- It was stated that 6 months is sufficient notice provided that it is known so industry can prepare. It was clarified that a definite answer cannot be provided until it is approved by cabinet. But further research will be done to find out what can be communicated. [Orr]
- Relative to sentence 4 in the regulation, this may trigger the need for changes to the Permit Regulation
- April 1, 2019 is being proposed as the in-force date. It was asked that consideration be given to a flexible date if not approved by cabinet in the fall 2018.
- An Alberta supplement will not be needed as it will remain as the Alberta Building and Fire Codes.
- Not a lot of provincial amendments will be changed this code cycle.
- It was questioned if there would be subsidies for the next code and it was reported that the price will be the same as the last code.
- It was announced that the provinces have worked out a funding model with NRC and starting in 2020, codes will be available free of charge.

Other

- Energy Code User Guide will be available on Friday
- Climate change issues
- Elevator operation STANDATA

It was further clarified that there will be no public consultation as the sub-council is considered sufficient consultation unless there is something controversial.

5. Other Business and Meeting Finalization

5.1. Meeting and Agenda Feedback

All sub-council members were invited to the Fire Summit on April 26, 2018 in Edmonton. The focus topic is alterations.

5.2. Next Meeting

The next meeting was confirmed for Thursday, March 15, 2018 at 9:00 a.m. in Edmonton.

5.2.1. 2018 Conference & AGM

The 2018 AGM and Conference will be held from May 30 to June 1, 2018 at the Rimrock Hotel in Banff. A sponsorship package is now available in the portal.

5.2.1.1. Conference Hosting Committee

Andrew Smith, Don Dessario and Lee Phillips volunteered to serve on the hosting committee. It was recognized that feedback was welcome from all sub-council members.

5.3. Meeting Adjournment

Stephen Hill / Bruce Schultz moved that the meeting be adjourned; CARRIED

The meeting was adjourned at 4:15 p.m.

– ACTION ITEMS FROM TODAY’S MEETING –

2.1.6. Appointment of Liaison to the Fire Sub-Council

Council will send out meeting dates to the 4 volunteers, so they can coordinate their participation. [Council Administration]

3. Review Matters Arising/Action List

Roof Access STANDATA

An in-depth discussion was held regarding the use of a ship’s ladder as it is deemed unsafe when carrying tool boxes, equipment, etc. It was agreed that a new discussion is required as an agenda item at the next meeting. [Council Administration]

4.1. Heat Recovery Ventilators re: 9.36

After an in-depth discussion, it was agreed that BILD Alberta and the Sheet Metal Contractors of Alberta will work together to summarize the issues and recommend the best path forward to address them. [Dessario / Kramer]

4.3.3. Electrical Sub-Council

The Electrical Sub-Council liaison will compile a list of issues. [Wiles]

4.5. Alberta Municipal Affairs Report

It was stated that 6 months is sufficient notice provided that it is known so industry can prepare. It was clarified that a definite answer cannot be provided until it is approved by cabinet. But further research will be done to find out what can be communicated. [Orr]

– MOTIONS –

1.1. Agenda Adoption

Andrew Smith / Lee Phillips moved that the agenda be adopted as amended; CARRIED

1.2. Adoption of November 16, 2017 Minutes

Ulrik Seward / Colin Belliveau moved to adopt the *reviewed* minutes of the November 16, 2017 meeting, as circulated; CARRIED

2.1.2. Nomination of Corey Klimchuk – Building Owners

Russell Croome / Bruce Schultz moved to recommend to the Board the appointment of Corey Klimchuk to the Building Sub-Council, representing the Building Owners industry segment for a term until January 31, 2021, effective immediately; CARRIED

2.1.3. Reappointment of Bruce Schultz – Code Enforcement

Ulrik Seward / Russell Croome moved to recommend to the Board the reappointment of Bruce Schultz to the Building Sub-Council, representing the Code Enforcement industry segment for a term until January 31, 2021, effective immediately; CARRIED

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Andrew Smith / Kenneth Roskell moved to support the noted revisions to the Building and Fire Information Bulletin STANDATA – Occupancy of Buildings Under Construction, for consideration of a redrafted STANDATA to be supported by letter ballot; CARRIED

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Stephen Hill / Bruce Schultz moved that the meeting be adjourned; CARRIED