



2018 Annual General Meeting

Meeting Minutes

Date: **Date/Time: Wednesday, May 30, 2018; 2:45 PM**

Location Rimrock Hotel, Banff , AB

8:00 AM – 2:30 PM Safety Codes Council Conference (discipline presentations)

Association Business: Accredited Corporations Representatives Only

2:45

- Introductions (Mike)
 - Directors – Luke Catto (CNRL not present)
 - Bert Neish (Shell not present)
 - Gary Haynes (Encana)
 - Michael Wilson (Cenovus)
 - John Dickason (Suncor)
- Distribution of Agenda (Mike)
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- Safety Moment (John)
 - John discussed [Camping Safety Hazards](#)
- Review and adoption of 2018 Agenda (Mike)
 - [Motion to accept done by Mike](#)
 - [2nd by Denis Hutchins, carried](#)
- Review of 2017 AGM Minutes for possible amendments and adoption (Mike)
 - [Motion to adopt by John Jones](#)
 - [Motion to accept Mike Wilson, carried](#)
- Receive Financial Statements for 2017
 - [Motion to adopt by Gary Haynes](#)
 - [2nd from Denis Hutchins, carried](#)
- Waive requirement to appoint an independent auditor
 - [Mike made a motion](#)
 - [John Dickason 2nd, carried](#)
- Meeting Update with AMA on AHJ concerns around all Disciplines. (John)
 - [\(Gas was the focus concerning CBIB\)](#)
 - [Question was posed to SCC that why some corporations have accreditation in B149.3 and some don't](#)
 - [The directors went to AMA to get some resolution on both the AHJ and CBIB where the power reside.](#)
 - [Monte Kreuger from AMA suggested a task force,](#)



2018 Annual General Meeting

Meeting Minutes

- AMA confirmed Corporations are the AHJ and by reference they are also the AHJ for B149.3 however only CBIB can certify and they are accredited by Standards Council of Canada.
- CBIB scope is limited to certification and inspection of fired equipment they have no powers outside this scope.
- Technical Sub-Council (Mike)
 - Pressure (Greg Gaudet)
 - Gas (approval for Matrix) timing to be confirmed
 - No Further updates
 - Building/Electrical under review
 - No Further Updates
- Nominations for two Board Positions by company (CNRL, Cenovus)
 - Gary made a motion to accept CNRL and Cenovus, 2nd by John Dickason. No other proponents came forward, so the motion was carried. Cenovus and CNRL will retain their seats.

Updates

- AACAA working groups updates
 - Buildings (?) No Update
 - Electrical Ryan Carrol (Devon)
 - Tim Driscoll mentioned that there is a draft standata in place to straighten out issue with IB/CB. There was no quorum apparently at the technical sub council level.
 - Gas Gary Haynes (EnCana)
 - No Update, we require a new chair as Kim Mercier has left Encana and the industry at this time.

New Business

- New Members to association
- New Chair for Gas Working group
 - No one came forward at the meeting
- Other Business
 - Dennis more clarification on cathodic protection is required. Vendors are using clamps that don't seem to be approved and are using the CAPP document as a guideline. The directors will follow up through CAPP.



2018 Annual General Meeting

Meeting Minutes

3:10 - 3:20 PM Break (if needed)

Open Meeting: SCC, AMA presenting

3:20 PM Safety Codes Council update (Peter Thomas)

- Peter discussed the Council Connect, QMP training and 3 year certification. Presentation is attached.

3:40 PM Alberta Municipal Affairs (Jon Elliot)

- Jon discussed the AACAA and AMA discussions that have been ongoing with respect to B149 and AHJ. Presentation is attached.

4:00 PM Meeting wrap up (Miller Time)