



## 2019 Annual General Meeting

### Agenda

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**Date/Time: September 26<sup>th</sup>, 2019**

**Location: CNRL Office – Home Oil Tower 324 8<sup>th</sup> Ave SW, Calgary AB**

*Check in at 18<sup>th</sup> floor reception, meeting room is HOT 1860, on the same floor. Call Laura Ritchie if any questions / concerns 403 969 0186*

*There will be no phone-in option. Minutes will be emailed to members after the meeting and posted on the following link: <http://www.safetycodes.ab.ca/Organizations/Accreditation/Pages/AACA.aspx>*

#### **1:00 PM Association Business**

- Sign in and new member applications
  - Introductions
  - Distribution of Agenda
  - Safety Moment
- Association Business
  - Review and adoption of 2019 Agenda
  - Review of 2018 AGM Minutes for possible amendments and adoption
  - Receive Financial Statements for 2018
  - Waive requirement to appoint an independent auditor
  - Nominations and elections of Board Positions to be an AACAA director
  - Bylaw Updates
    - Bylaw questions
    - Bylaw review and approve changes
- Committee Updates
  - Technical Sub-Council
    - Pressure (Greg Gaudet represents AACAA through the Heavy Oil and Oil Sands industry segment)
    - Gas – sub-council voted in favor to include AACAA at their Sept 21 2017 meeting. AACAA was approached for a nominee and selected Randy Saunders from Nova. All changes to the policy manual including the sub-council member matrices were then put on hold internally at the SCC. No further updates.
    - Electrical – sub-council voted in favor to include AACAA at Sept 25 2017 meeting. No nominations or further action yet due to SCC policy update.
    - Buildings – sub-council voted in favor to include AACAA at Nov 16 2017 meeting. No nominations or further action yet due to SCC policy update.



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- AACAA Working group Updates
  - Buildings – Laura Ritchie (CNRL)
  - Electrical – Ryan Carroll (CNRL)
  - Gas (Open for a chair)
  - Fire – any interest?
- New Business
  - Discuss what should AACAA should be dealing with or accreditation concerns.
  - Other?

#### 1:50 PM BREAK

#### 2:00 PM

- Alberta Municipal Affairs Presentation – James Orr, Director, Standards Development
  - Update from Municipal Affairs
  - Province-wide variance for gas, engineer authentication at oil and gas production facilities (July 2019, posted); and
  - Province-wide bulletin on the application of variances (August 2019, posted)

#### 3:00 PM

- Safety Codes Council Presentation – Peter Thomas, Administrator of Accreditation
  - Council update
  - Accredited corporations update

#### 4:00 PM END