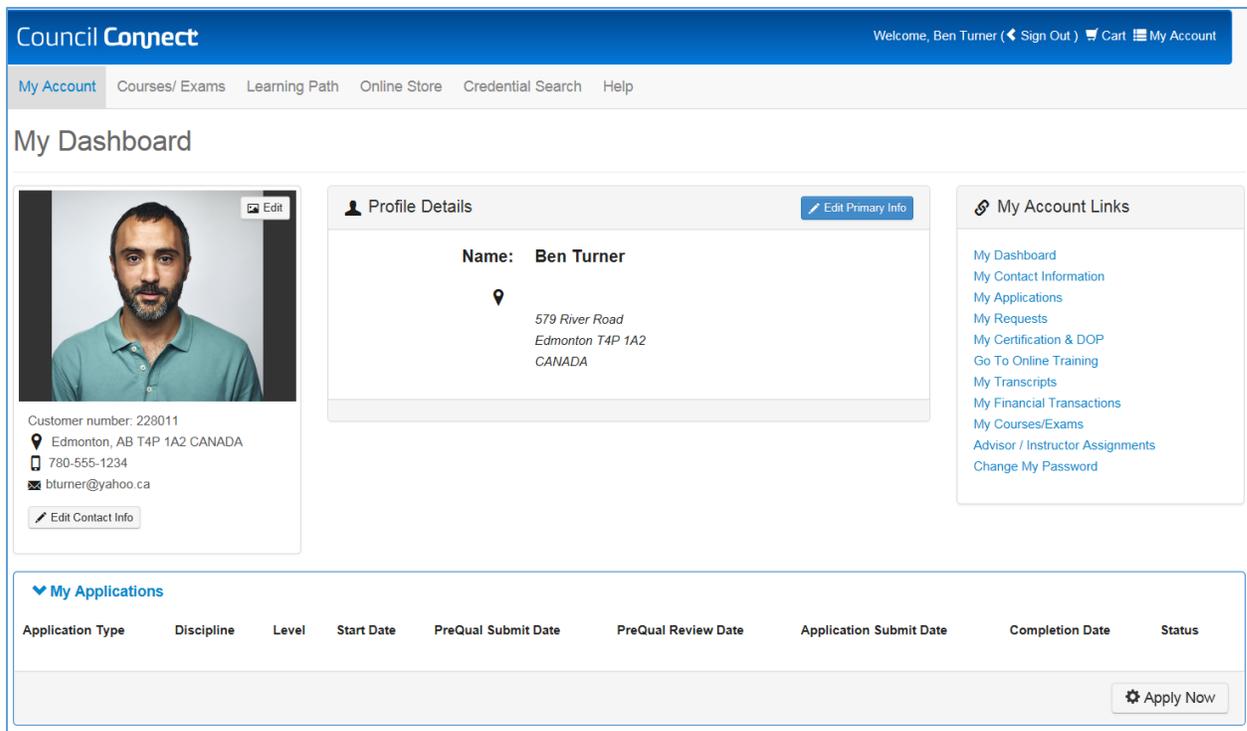


Apply for Master Electrician Certification (Jurisprudence)

This tutorial walks you through the steps to apply for the Jurisprudence master electrician (ME) certification.

An individual who holds a certificate of competency which is substantively equivalent to the Alberta master electrician but has been issued by another Canadian province or territory may apply to have that certification recognized. If the certificate is equivalent, the applicant may apply to write a shorter version of the ME exam, the *Jurisprudence* exam which covers Alberta specific legislation and other requirements.

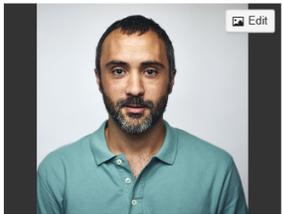
Begin Application



Council Connect Welcome, Ben Turner (Sign Out) Cart My Account

My Account Courses/ Exams Learning Path Online Store Credential Search Help

My Dashboard



Customer number: 228011
 Edmonton, AB T4P 1A2 CANADA
 780-555-1234
 bturner@yahoo.ca
[Edit Contact Info](#)

Profile Details [Edit Primary Info](#)

Name: Ben Turner

579 River Road
 Edmonton T4P 1A2
 CANADA

My Account Links

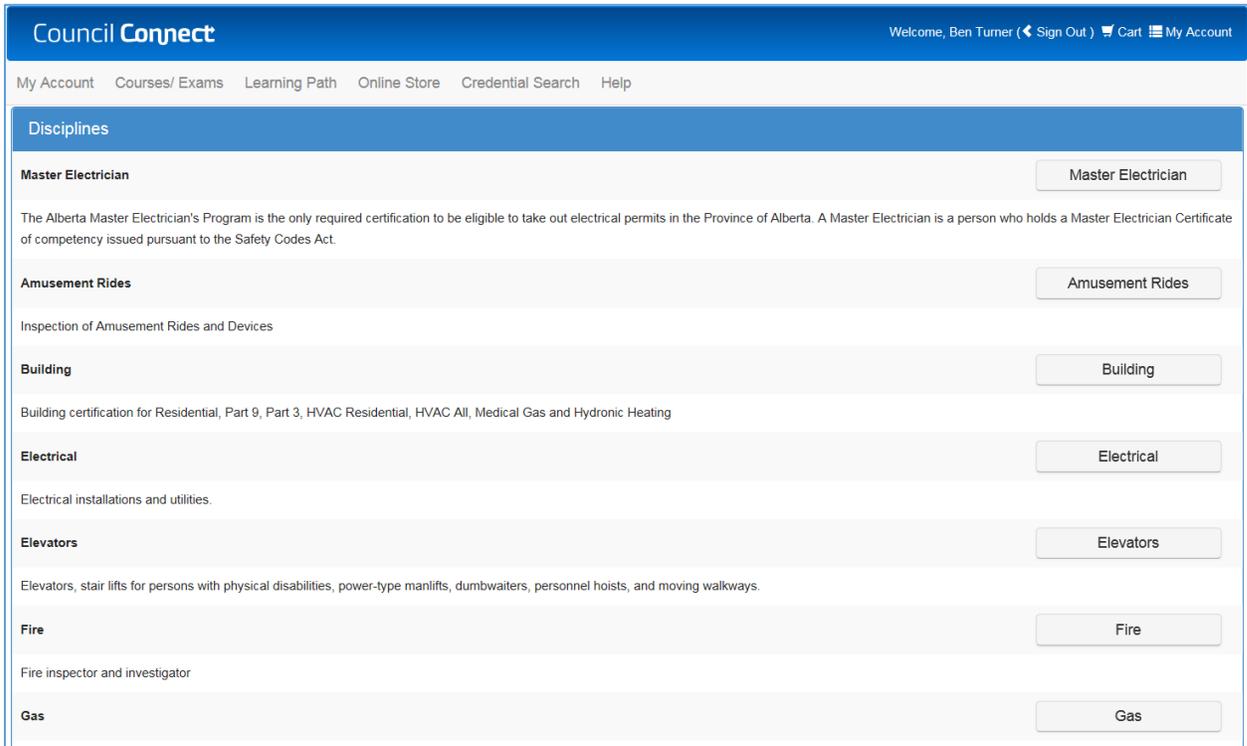
- My Dashboard
- My Contact Information
- My Applications
- My Requests
- My Certification & DOP
- Go To Online Training
- My Transcripts
- My Financial Transactions
- My Courses/Exams
- Advisor / Instructor Assignments
- Change My Password

My Applications

Application Type	Discipline	Level	Start Date	PreQual Submit Date	PreQual Review Date	Application Submit Date	Completion Date	Status
Apply Now								

1. From the **My Applications** section on the lower part of the **My Dashboard** page:
 - a. Click the **Apply Now** button to apply for a new certification

Disciplines and Levels



Council Connect Welcome, Ben Turner (Sign Out) Cart My Account

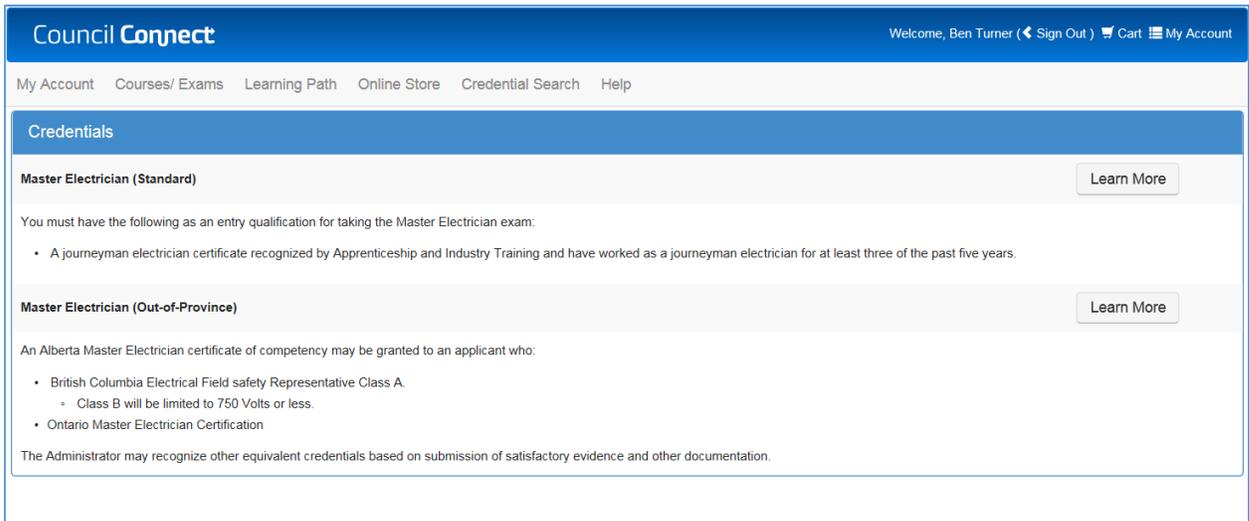
My Account Courses/ Exams Learning Path Online Store Credential Search Help

Disciplines

Master Electrician	Master Electrician
The Alberta Master Electrician's Program is the only required certification to be eligible to take out electrical permits in the Province of Alberta. A Master Electrician is a person who holds a Master Electrician Certificate of competency issued pursuant to the Safety Codes Act.	
Amusement Rides	Amusement Rides
Inspection of Amusement Rides and Devices	
Building	Building
Building certification for Residential, Part 9, Part 3, HVAC Residential, HVAC All, Medical Gas and Hydronic Heating	
Electrical	Electrical
Electrical installations and utilities.	
Elevators	Elevators
Elevators, stair lifts for persons with physical disabilities, power-type manlifts, dumbwaiters, personnel hoists, and moving walkways.	
Fire	Fire
Fire inspector and investigator	
Gas	Gas

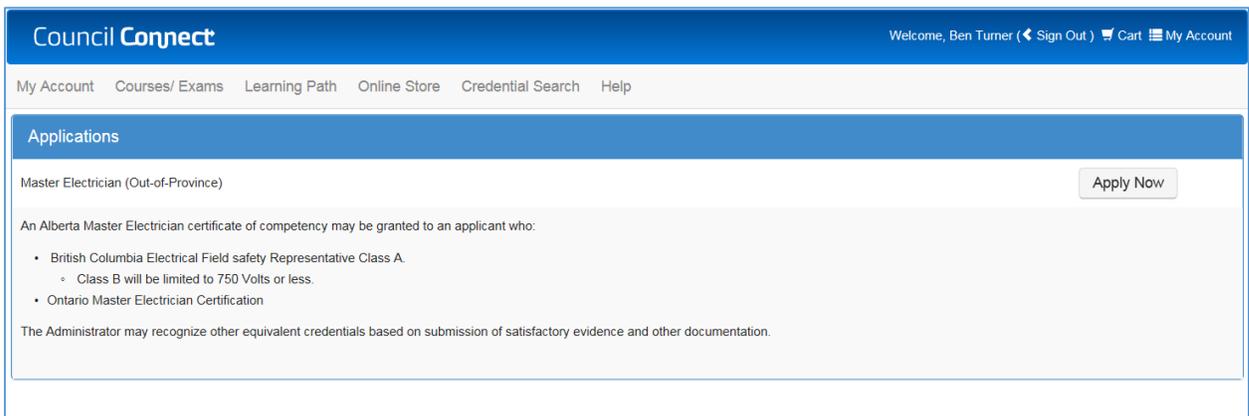
2. From the **Disciplines** page:
 - a. Click on the **Master Electrician** button to make your selection

Note: All Disciplines (except those that you have previously applied for or are certified in) display here.



The screenshot shows the Council Connect website interface. At the top, there is a blue header with the Council Connect logo on the left and user information on the right: "Welcome, Ben Turner" with links for "Sign Out", "Cart", and "My Account". Below the header is a navigation menu with links for "My Account", "Courses/ Exams", "Learning Path", "Online Store", "Credential Search", and "Help". The main content area is titled "Credentials" and features two sections. The first section is for "Master Electrician (Standard)" with a "Learn More" button. The second section is for "Master Electrician (Out-of-Province)" with a "Learn More" button. Both sections describe the entry qualifications for the exam, including requirements for journeyman certificates and specific provincial certifications.

3. From the Credentials page to the right of the Master Electrician (Out-of-Province):
 - a. Click the **Learn More** button to apply



The screenshot shows the Council Connect website interface, specifically the "Applications" page. The header and navigation menu are identical to the previous screenshot. The main content area is titled "Applications" and features a section for "Master Electrician (Out-of-Province)" with an "Apply Now" button. This section describes the entry qualifications for the exam, including requirements for journeyman certificates and specific provincial certifications.

4. From the Certification Applications page:
 - a. Click the **Apply Now** button

Applications Dashboard

Council **Connect**
Welcome, Ben Turner (← Sign Out) 🛒 Cart ☰ My Account

My Account Courses/ Exams Learning Path Online Store Credential Search Help

Application Type: Master Electrician (Out-of-Province)
Status: Pending Info
Start Date: 10/18/2018
Submit Date:

Dashboard

Journeyman Electrician Certificate

Equivalent Certificate of Competency

ME Jurisprudence Exam

Application Fee

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Journeyman Electrician Certificate	Pending Document Upload
Equivalent Certificate of Competency	Pending Document Upload
ME Jurisprudence Exam	Pending PreQual
Application Fee <small>The Application fee is \$50. Upon approval of this application, the Examination fee will be an additional \$150.</small>	Pending Payment

5. Your application has now been created and your **Applications Dashboard** displays with:
- a. The requirement tabs across the top of the **Dashboard**, where you access and complete information for each requirement
 - b. The requirements list (below the dashboard) displays:
 - i. A summary of each requirement
 - ii. The current status of the requirement
 - iii. The **pencil** icon which you can use to edit the requirements
 - c. The **Status** icons for each requirement:
 - i. **Locked:** lock icon - cannot be completed until a later stage in the application
Example: the **Application Fee** is locked until all the requirements are completed
 - ii. **Unlocked:** pencil icon - additional information is required
 - iii. **Completed:** thumbs up icon - all required information has been completed for the requirement
 - iv. **Under Review:** magnifying glass icon - requirements have been submitted and are under review by Council
 - v. **Further Action:** stop sign icon - Council requires additional information
 - vi. **Met:** checkmark icon - requirements have been approved by Council

Note: There are three requirements you will need to complete in order to qualify for the ME (Master Electrician) Certification.

- i. **Journeyman Electrician Certificate** – Upload a copy of your journeyman electrician certificate
- ii. **Experience** – Enter in the details of your work experience and upload a copy of your most current resume
- iii. **ME Jurisprudence Exam** – Write the online exam.

Requirements

Requirements for Master Electrician: Out of Province

For Out-of-Province applicants:

An Alberta Master Electrician certificate of competency may be granted to an applicant who:

- British Columbia Electrical Field safety Representative Class A.
- Class B will be limited to 1000 Volts or less.
- Ontario Master Electrician Certification

The Administrator may recognize other equivalent credentials based on submission of satisfactory evidence and other documentation.

Equivalent Certificate of Competency

Council Connect Welcome, Mr. John S Due [Sign Out](#)

[My Account](#) [Courses/ Exams](#) [Learning Path](#) [Online Store](#) [Credential Search](#) [Help](#)

Application Type: Master Electrician (Out-of-Province)
Status: Pending Info
Start Date: 04/02/2024
Submit Date:

[Dashboard](#) [Equivalent Certificate of Competency](#) [ME Interprovincial Exam 2021](#) [Application Fee](#)

[Locked](#) [Unlocked](#) [Completed](#) [Under Review](#) [Further Action](#) [Met](#)

Equivalent Certificate of Competency
Status: Pending Document Upload [+Add Document](#)

Documents
Show 10 entries Search:

Document	Description	Uploaded
No data available in table		

Showing 0 to 0 of 0 entries [Previous](#) [Next](#)

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6. From the Dashboard:
 - a. Select the **Equivalent Certificate of Competency** tab

Council Connect Welcome, Mr. John S Due (Sign Out)

My Account Courses/ Exams Learning Path Online Store Credential Search Help

Application Type: Master Electrician (Out-of-Province)
Status: Pending Info
Start Date: 04/02/2024
Submit Date:

Dashboard  Equivalent Certificate of Competency  ME Interprovincial Exam 2021  Application Fee 

 Locked  Unlocked  Completed  Under Review  Further Action  Met

Equivalent Certificate of Competency
Status: Pending Document Upload [+Add Document](#)

Documents

Show entries Search:

Document	Description	Uploaded
No data available in table		

Showing 0 to 0 of 0 entries [Previous](#) [Next](#)

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7. From the **Equivalent Certificate of Competency** section:
 - a. Click the **Add Document** button to upload your certificate

Note: The system only allows for one document to be uploaded per tab. If you have more than one relevant document, please ensure both your certificates are in one file.

Welcome, Mr. John S Due < Sig

[My Account](#) [Courses/ Exams](#) [Learning Path](#) [Online Store](#) [Credential Search](#) [Help](#)

Application Type: Master Electrician (Out-of-Province) Next

Status: Pending Info

Start Date: 04/02/2024

Submit Date:

Dashboard

Equivalent Certificate of Competency

ME Interprovincial Exam 2021

Application Fee

Locked Unlocked Completed Under Review Further Action Met

Equivalent Certificate of Competency

Status: Document Uploaded + Add Document

Documents

Show entries Search:

Document	Description	Uploaded
208331-MEEq-1	Certificate	Apr 2 2024 5:00PM

Showing 1 to 1 of 1 entries Previous 1 Next

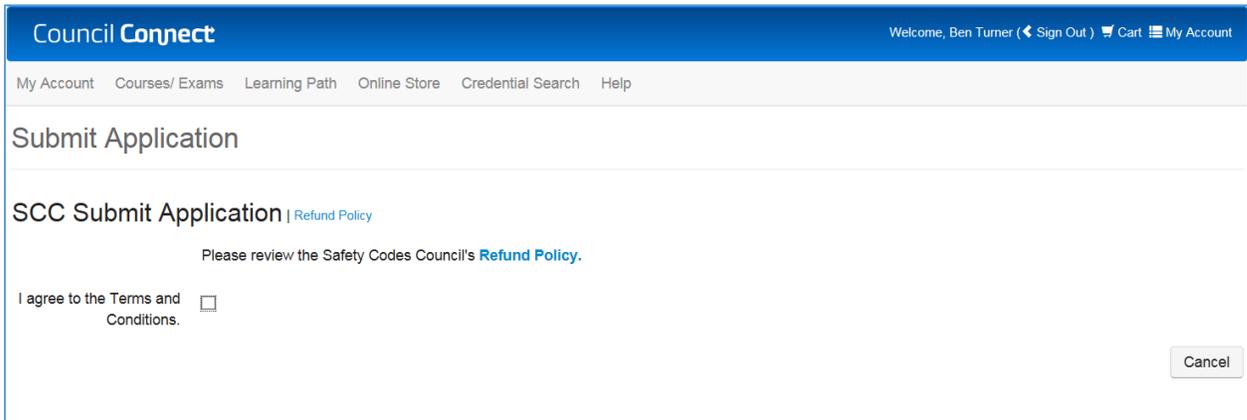
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Your **Equivalent Certificate of Competency** tab now has a **thumbs up** icon indicating that the requirement is now complete.

The **Next** button now appears since you have completed the application requirements.

8. From the Dashboard:
 - a. Click the **Next** button (on top right of the page) to submit your application.

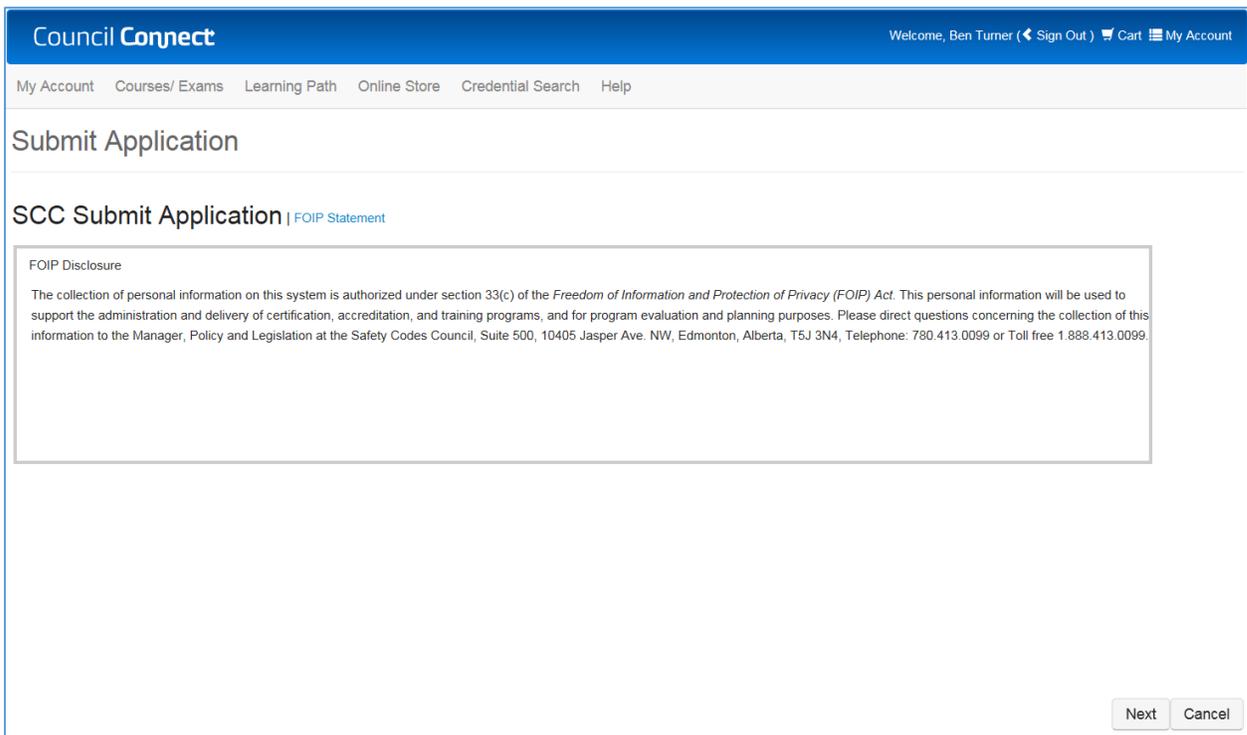
Refund Policy



The screenshot shows the 'Council Connect' interface. At the top, there is a blue header with the logo and the text 'Council Connect'. To the right of the header, it says 'Welcome, Ben Turner' with a 'Sign Out' link, a shopping cart icon, and a 'My Account' link. Below the header is a navigation bar with links for 'My Account', 'Courses/ Exams', 'Learning Path', 'Online Store', 'Credential Search', and 'Help'. The main content area is titled 'Submit Application'. Below this, there is a section for 'SCC Submit Application' with a link to 'Refund Policy'. A message states: 'Please review the Safety Codes Council's Refund Policy.' Below this message is a checkbox labeled 'I agree to the Terms and Conditions.' and a 'Cancel' button.

9. From the **Refund Policy** page:
 - a. Click the **I agree to the Terms and Conditions** box to accept the Terms and Conditions for refunds
 - b. Click the **Next** button

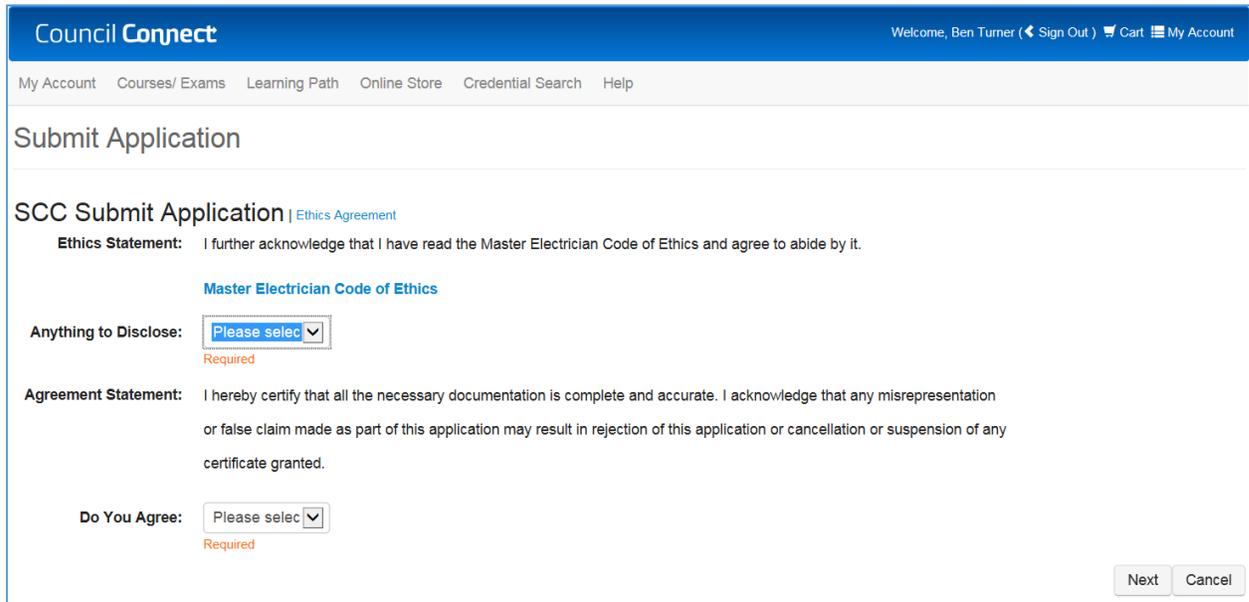
FOIP



The screenshot shows the 'Council Connect' interface. At the top, there is a blue header with the logo and the text 'Council Connect'. To the right of the header, it says 'Welcome, Ben Turner' with a 'Sign Out' link, a shopping cart icon, and a 'My Account' link. Below the header is a navigation bar with links for 'My Account', 'Courses/ Exams', 'Learning Path', 'Online Store', 'Credential Search', and 'Help'. The main content area is titled 'Submit Application'. Below this, there is a section for 'SCC Submit Application' with a link to 'FOIP Statement'. A text box contains the following text: 'FOIP Disclosure
The collection of personal information on this system is authorized under section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. This personal information will be used to support the administration and delivery of certification, accreditation, and training programs, and for program evaluation and planning purposes. Please direct questions concerning the collection of this information to the Manager, Policy and Legislation at the Safety Codes Council, Suite 500, 10405 Jasper Ave. NW, Edmonton, Alberta, T5J 3N4, Telephone: 780.413.0099 or Toll free 1.888.413.0099.' Below the text box are 'Next' and 'Cancel' buttons.

10. From the **FOIP** page:
 - a. Review the FOIP Statement
 - b. Click the **Next** button

Code of Ethics

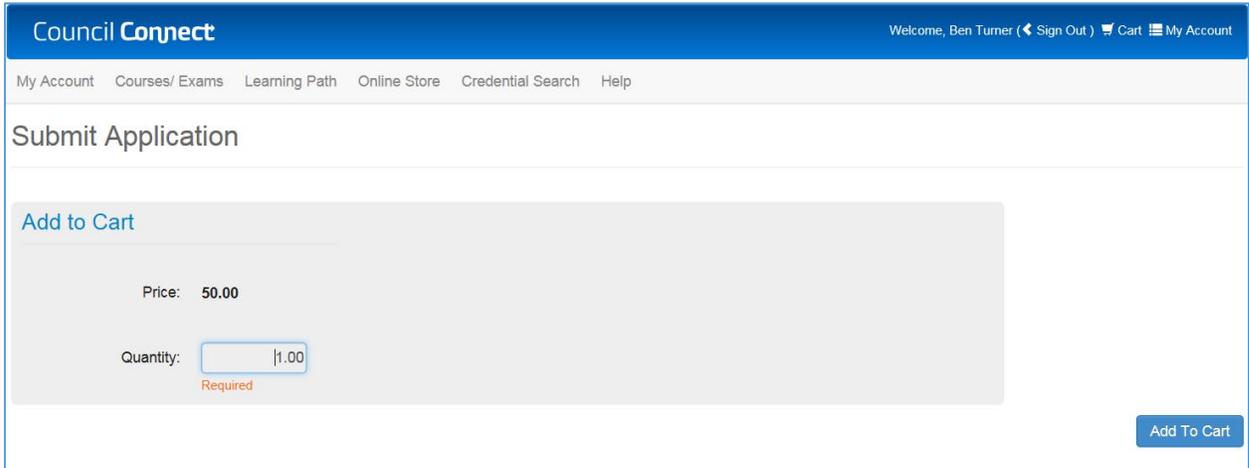


The screenshot shows the 'Submit Application' page in the Council Connect system. The page title is 'Submit Application' and the breadcrumb is 'SCC Submit Application | Ethics Agreement'. The 'Ethics Statement' section contains the text: 'I further acknowledge that I have read the Master Electrician Code of Ethics and agree to abide by it.' Below this is a link for the 'Master Electrician Code of Ethics'. The 'Anything to Disclose' section has a dropdown menu with 'Please select' and a 'Required' label. The 'Agreement Statement' section contains the text: 'I hereby certify that all the necessary documentation is complete and accurate. I acknowledge that any misrepresentation or false claim made as part of this application may result in rejection of this application or cancellation or suspension of any certificate granted.' Below this is another dropdown menu with 'Please select' and a 'Required' label. At the bottom right, there are 'Next' and 'Cancel' buttons.

11. From the **Ethics Agreement** page:

- a. **Anything to disclose:**
 - i. Select **Yes** and enter your disclosure in the **Ethics Summary** text box
Or
 - ii. Select **No**
- b. **Do you agree:**
 - i. Select **Yes**
Or
 - ii. Select **No**
- c. Click the **Next** button

Payment



The screenshot shows the 'Add to Cart' page on the Council Connect website. The page header includes the 'Council Connect' logo and a user greeting: 'Welcome, Ben Turner (Sign Out)'. Below the header is a navigation menu with links for 'My Account', 'Courses/ Exams', 'Learning Path', 'Online Store', 'Credential Search', and 'Help'. The main content area is titled 'Submit Application' and features a grey box with the following details: 'Add to Cart' link, 'Price: 50.00', and 'Quantity: ' with a red 'Required' label below the input field. A blue 'Add To Cart' button is located in the bottom right corner of the grey box.

12. From the **Add to Cart** page
 - a. Review the shopping cart details to ensure they are correct
 - b. Click the **Add To Cart** button

Payment Information

Payment amount: **50.00**

Payment method:

Required

Cardholder's name:

Required

Credit card number:

Required

Expiration date:

Required

CVV:

Required

Invoice total: **50.00**

I warrant the truthfulness of the information provided in this application.

I understand that by entering my first and last name constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

First Name:

Required

Last Name:

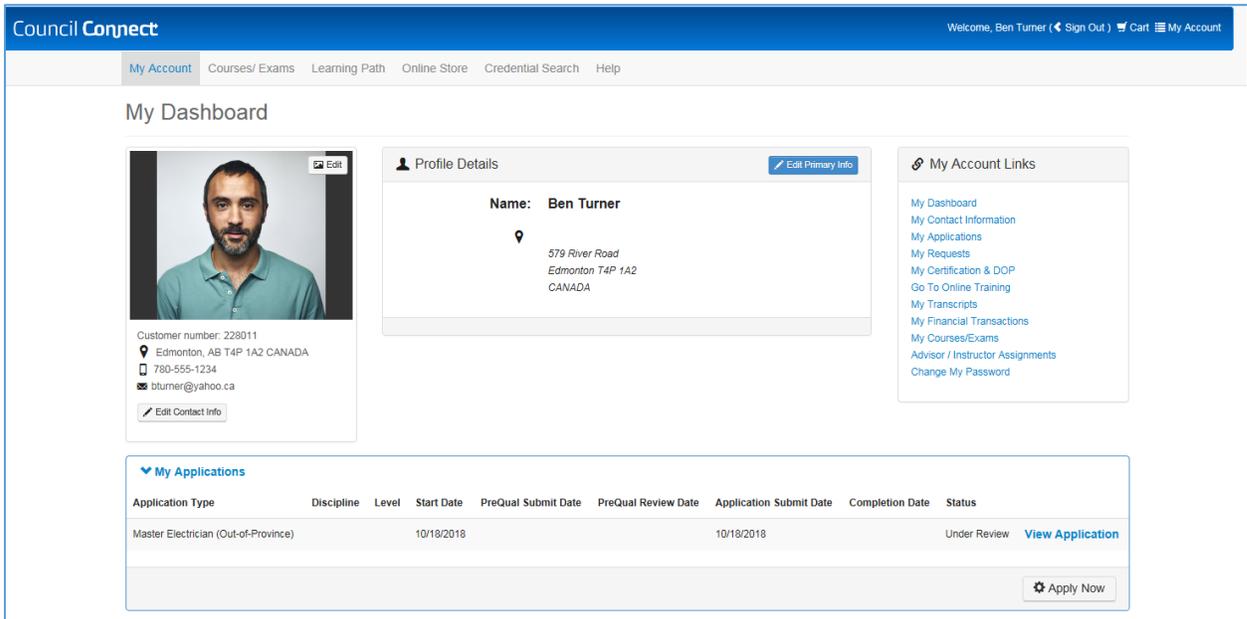
Required

Date:

Required

- c. Complete the payment information
- d. Click the **Make Payment** button
- e. Click the **Done** button

Note: Refer to the tutorial in HELP for detailed instructions on how to make a payment.



Council Connect Welcome, Ben Turner (Sign Out) Cart My Account

My Account Courses/ Exams Learning Path Online Store Credential Search Help

My Dashboard



Customer number: 228011
Edmonton, AB T4P 1A2 CANADA
780-555-1234
bturner@yahoo.ca

[Edit Contact Info](#)

Profile Details [Edit Primary Info](#)

Name: Ben Turner

579 River Road
Edmonton T4P 1A2
CANADA

My Account Links

- [My Dashboard](#)
- [My Contact Information](#)
- [My Applications](#)
- [My Requests](#)
- [My Certification & DOP](#)
- [Go To Online Training](#)
- [My Transcripts](#)
- [My Financial Transactions](#)
- [My Courses/Exams](#)
- [Advisor / Instructor Assignments](#)
- [Change My Password](#)

My Applications

Application Type	Discipline	Level	Start Date	PreQual Submit Date	PreQual Review Date	Application Submit Date	Completion Date	Status
Master Electrician (Out-of-Province)			10/18/2018			10/18/2018		Under Review View Application

[Apply Now](#)

Your application will be submitted for review by the Council. Please allow two to three days from the date of your final submission of documentation for application pre-approval. You can monitor the status of the application from your Council Connect dashboard (after logging on).

You will receive an email advising whether you have met the necessary requirements to be approved for the next step, registering for the ME Jurisprudence exam. If approved you may register for the exam (\$200) through Council Connect.