



**MINUTES OF THE  
SECOND AMUSEMENT RIDES SUB-COUNCIL MEETING OF 2022**

**DATE:** November 7, 2022

**TIME:** 9:02 a.m. to 10:03 a.m.

**LOCATION:** Videoconference

**PRESENT:** **Sub-Council Members**  
Bill Church, Chair  
David Buzzeo  
Mandy Wing Yin Chan  
Brian Mykitiuk  
Lee Nguy  
Bob Wyatt

**Safety Codes Council**  
Allison Karch, Kathryn Derkach

**Alberta Municipal Affairs**  
Dean Bruce

**REGRETS:** Danielle Gillespie

**GUESTS:** Dean McKernon, AEDARSA

**RECORDER:** Kathryn Derkach

**2023 MEETINGS:** March 13

## **1. Meeting Opening**

The Chair called the meeting to order at 9:02 a.m.

### **1.1 Agenda Adoption**

**Bob Wyatt / David Buzzeo moved that the agenda be adopted, as circulated; CARRIED**

### **1.2 Adoption of the March 28, 2022 Minutes**

**Brian Mykitiuk / Bob Wyatt moved to adopt the minutes of the March 28, 2022 meeting, as circulated; CARRIED**

## **2. Matters for Decision**

### **2.1. Closed Session**

**David Buzzeo / Brian Mykitiuk moved to enter into closed session; CARRIED**

**Brian Mykitiuk / Mandy Wing Yin Chan moved to exit closed session; CARRIED**

#### **2.1.1. Annual Matrix Review**

**Brian Mykitiuk / Bob Wyatt moved to defer the review of the Amusement Rides matrix to the next meeting; CARRIED**

#### **2.1.2. Annual Skills Matrix Review**

**Brian Mykitiuk / Bob Wyatt moved that the Amusement Rides skill matrix remains appropriate as is; CARRIED**

#### **2.1.3. Portable Rides Operator Seat**

Council staff will reach out to Wild Rose Shows about being a potential nominating organization. [Council Administration]

#### **2.1.4. Reappointment of David Buzzeo to represent Risk and Insurance Management**

**Brian Mykitiuk / Bob Wyatt moved to recommend to the Board reappointment of David Buzzeo to the Amusement Rides Sub-Council to represent Risk and Insurance Management for a term ending January 31, 2026, effective February 1, 2023; CARRIED**

## **3. Review Matters Arising/Action List**

None identified

## **4. Matters for Discussion**

### **4.1. AEDARSA Report**

The following was discussed:

- The AEDARSA website has been updated, including a notice issued by Municipal Affairs stating that the 2020 edition of ASTM F2783 is in force as of June 1, 2021.
- Some issues are being encountered regarding inflatable operators' compliance with permit and code requirements. A number of operators have not proactively registered with AEDARSA. Another Information Bulletin went out to remind industry of their roles and responsibilities.
- The Calgary Stampede was held with no major issues. There was a minor issue regarding evacuation plans for a large Ferris wheel, but AEDARSA worked with the city's Fire Rescue department to create a plan should the need have arisen.

#### **4.2. Administrator/AMA Report**

The Administrator reported:

- There is a new Minister of Municipal Affairs, Rebecca Schulz, who was sworn in on October 24.
- The Ministry of Public Safety and Emergency Services was created. The Alberta Emergency Management Agency is being moved under this new ministry but there are no other anticipated changes related to the Technical and Corporate Services division.
- National code meetings took place in October, but because no online access was provided, the Administrator was unable to attend.

#### **4.3. Council Updates**

A written report was included in the portal and updates were provided on the following:

- Members were reminded of the recent update to the Council's communications policy which now is applicable to members.
- Member Training dates—two virtual half-day sessions for each course, you must attend both days to complete the course:
  - Appeals Training: November 15 & 16, 2022
  - Contact [gerry.letendre@safetycodes.ab.ca](mailto:gerry.letendre@safetycodes.ab.ca) to register.
- The Council will be hold a holiday open house on December 9 for members and other stakeholders. Please RSVP to [gerry.letendre@safetycodes.ab.ca](mailto:gerry.letendre@safetycodes.ab.ca).
- The Council has updated its Cyber Security Policy with details being sent out shortly.

### **5. Meeting Finalization**

#### **5.1. Round Table**

None identified

#### **5.2. Next Meeting**

The next meeting was reconfirmed for March 13, 2023 at 9:00 a.m.

Council staff will reach out in February 2023 to poll members about whether the March meeting will be virtual or in-person.

#### **5.3. Meeting Adjournment**

**Bob Wyatt / Brian Mykitiuk moved to adjourn the meeting; CARRIED**

The meeting was adjourned at 10:03 a.m.

– NEW ACTION ITEMS –

**2.1.3. Portable Rides Operator Seat**

Council staff will reach out to Wild Rose Shows about being a potential nominating organization.

[Council Administration]

– MOTIONS –

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**Brian Mykitiuk / Bob Wyatt moved to recommend to the Board reappointment of David Buzzeo to the Amusement Rides Sub-Council to represent Risk and Insurance Management for a term ending January 31, 2026, effective February 1, 2023; CARRIED**

**5.3. Meeting Adjournment**

**Bob Wyatt / Brian Mykitiuk moved to adjourn the meeting; CARRIED**