



**MINUTES OF THE  
THIRD AMUSEMENT RIDES SUB-COUNCIL MEETING OF 2021**

**DATE:** September 20, 2021

**TIME:** 9:04 a.m. to 10:08 a.m.

**LOCATION:** videoconference

**PRESENT:** *Sub-Council Members*  
Bill Church, Chair  
David Buzzeo  
Danielle Gillespie, Vice Chair  
Brian Mykitiuk  
Lee Nguy  
Mandy Wing Yin Chan  
Bob Wyatt

*Safety Codes Council*  
Allison Karch, Kathryn Derkach

*Alberta Municipal Affairs*  
Dean Bruce

**REGRETS:** *none*

**GUESTS:** Dean McKernon (AEDARSA)

**RECORDER:** Kathryn Derkach

**2021 MEETINGS:** TBD

## 1. Meeting Opening

The Chair called the meeting to order at 9:04 a.m.

### 1.1 Agenda Adoption

**David Buzzeo/Danielle Gillespie moved that the agenda be adopted, as circulated; CARRIED**

### 1.2 Adoption of the March 1, 2021 Minutes

**Brian Mykitiuk/David Buzzeo moved to adopt the minutes of the March 1, 2021 meeting, as circulated; CARRIED**

### 1.3 Adoption of the May 19, 2021 Minutes

**David Buzzeo/Brian Mykitiuk moved to adopt the minutes of the May 19, 2021 meeting, as circulated; CARRIED**

## 2. Matters for Decision

### 2.1. Closed Session

**Brian Mykitiuk/David Buzzeo moved to go into closed session; CARRIED**

**Brian Mykitiuk/David Buzzeo moved to come out of closed session; CARRIED**

#### 2.1.1 Matrix and Skills Matrix Review

**David Buzzeo/Danielle Gillespie moved to accept the Amusement Rides Sub-Council matrix as presented; CARRIED**

The following will be amended in the skills matrix:

- Under the 'Fairs and Exhibitions' and 'Large Indoor Amusement Park' industry segments, 'working knowledge of the role of AEDARSA as a regulator' will be added under a preferred skill.
- The preferred skills of the 'Large Ride Operators' will be included under 'Fairs and Exhibitions'.

**Danielle Gillespie/Brian Mykitiuk moved to accept the Amusement Rides Sub-Council skills matrix as amended; CARRIED**

#### 2.1.2 Chair Election

*This item was chaired by Vice Chair Danielle Gillespie*

The floor was opened for nominations and David Buzzeo nominated Bill Church as Chair of the Amusement Rides Sub-Council; Bill Church accepted the nomination. The Vice Chair called for any other nominations; none were received. **Bill Church was appointed Chair of the Amusement Rides Sub-Council by acclamation.**

### 2.1.3 Vice Chair Election

The floor was opened for nominations and David Buzzeo nominated Danielle Gillespie as Vice Chair of the Amusement Rides Sub-Council; Danielle Gillespie accepted the nomination. The Chair called for any other nominations; none were received. **Danielle Gillespie was appointed Vice Chair of the Amusement Rides Sub-Council by acclamation.**

### 2.1.4 Appointment of Bennett Kavals to represent Portable Ride Operators

**David Buzzeo/Danielle Gillespie moved to defer the appointment until another Portable Provincial Amusement Ride Business could provide additional nominees and concerns can be addressed; CARRIED**

Council staff will reach out to West Coast Amusements to see if they would be willing to be a nominating organization. [Council Administration]

## 3. Review Matters Arising/Action List

	Item	Action	Date Initiated	Responsible	Status/Update
1.	ASTM Membership	Staff will look into reimbursement of the cost of ASTM membership	Mar 1/21	Council Administration	Council will reimburse cost of membership. Closed; remove from list

## 4. Matters for Discussion

### 4.1. AEDARSA Report

The AEDARSA representative posted a full report on the member portal and reported the following:

- The “Compliance Monitoring Program” for 2021 report was reviewed:
  - 25 Permits of Operation generated
  - 183 Inspections completed
  - 877 Directives issued to owners
    - 463 Low Severity
    - 220 Medium Severity
    - 194 High Severity
- Ten Accident/Incidents Reported to AEDARSA in 2021. AEDARSA completed 2 follow-up onsite investigations.
- Information Bulletin Update: Information Bulletin No. IBAR21-001 added to the AEDARSA website.
- ASTM F2783-20 Update. Municipal Affairs, Technical and Corporate Services issued a notice declaring the automatic adoption of the ASTM F2783-20 as of June 1st, 2021 which was posted on the AEDARSA website.

The following was discussed:

- AEDARSA is currently working with industry partners on a seminar in February to be held in Vancouver for all members of the amusement rides discipline in Western Canada. It was strongly recommended that any amusement ride operators attend.
- There was some issues around the larger set ups this year with requirements set by manufactures for maintenance and the records kept. Some rides did not have maintenance records but were still operational.

#### **4.3. Administrator/AMA Report**

The Administrator reported:

- Rick McIver is the Minister, Brandy Cox is now the Deputy Minister.
- They are looking to fill the Assistant Deputy Minister position as Dale Beesley has moved to another department.
- Shawn Ewasiuk is the new Executive Director of Community and Technical Support Branch

#### **4.4. Council Updates**

A written report was included in the portal and highlights included:

- Please review the nominating organization contact list and let Council staff know if there are any changes to your nominating organization.
- We will be moving to a hybrid meeting schedule with approximately half our meetings in person (when possible) and the other half virtual.
- The Safety Codes Council AGM will be held virtually on October 29. Further details will be sent out very shortly.
- Member Training is being offered virtually.
  - New Member Orientation – November 9, 9:00 a.m. – 12:30 p.m.
  - Effective Meetings Workshop – October 20 & October 21, 8:30 a.m. – 12:30 p.m.
    - Must attend both sessions
  - Contact Gerry Letendre to register: [gerry.letendre@safetycodes.ab.ca](mailto:gerry.letendre@safetycodes.ab.ca)
- Council office reopening on December 6, 2021
  - Staff may continue to work from home on some days.

##### **4.3.1 2022-2023 Meeting Schedule**

The draft schedule for 2022-2023 ARSC meeting dates was reviewed. It was noted that ASTM typically has October meetings. Council staff will look further into ASTM meeting dates before finalizing sub-council meeting dates. [Council Administration]

## **5. Meeting Finalization**

### **5.1. Round Table**

- Bob Williams at Callaway Park is celebrating his 30<sup>th</sup> Anniversary with the park. He's been an active participant within the community and tourism and safety. A celebration will be held at the end of the season with a book of congratulations. If anyone would like to send something, please get in touch with Danielle.

### **5.2. Next Meeting**

The next meeting will be confirmed before the end of the year.

### **5.3. Meeting Adjournment**

**Brain Mykitiuk/David Buzzeo moved to adjourn the meeting; CARRIED.**

The meeting was adjourned at 10:08 a.m.

– NEW ACTION ITEMS –

**2.1.4 Appointment of Bennett Kavals to represent Portable Ride Operators**

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**– MOTIONS –**

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**Danielle Gillespie/Brian Mykitiuk moved to accept the Amusement Rides Sub-Council skills matrix as amended; CARRIED**

**2.1.2 Chair Election**

**Bill Church was appointed Chair of the Amusement Rides Sub-Council by acclamation.**

**2.1.3 Vice Chair Election**

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