



**MINUTES OF THE
THIRD BARRIER FREE SUB-COUNCIL MEETING OF 2022**

DATE: August 29, 2022

TIME: 1:03 p.m. to 2:16 p.m.

LOCATION: Videoconference

PRESENT: *Sub-Council Members*
Karen Muir, Chair
Tanya Befus, Vice Chair (until 2:06 p.m.)
Gunjan Dhawan
Bob Macklon
Donna Monkhouse (until 2:02 p.m.)
Lee Ramsdell
Georg Rath
Chris Chamber
Ron Wickman

Safety Codes Council
Allison Karch, Kathryn Derkach

Alberta Municipal Affairs
Linnie Tse

REGRETS: Bev Knudtson, Deliany Sather, Helen Evans Warren, Robert Lipka

RECORDER: Allison Karch

2022 MEETINGS: September 27, December 13

1. Meeting Opening

The Chair called the meeting to order at 1:03 p.m. A round table introduction was held and members were reminded that their primary duty is to act in the interest of safety in the built environment for the benefit of all Albertans.

1.1 Agenda Adoption

Lee Ramsdell / Bob Macklon moved that the agenda be adopted, as circulated; CARRIED

2. Matters for Decision

2.1. Code Change Topics

2.1.1. Mandatory Cooling of Elder Communities

A document was posted in the portal and members were asked to provide any comments or changes that should be made before the proposed change topic is sent to BSC. It was noted that, if this topic is pursued, it may be incorporated in a section of the code other than 3.8. No changes were noted.

Chris Schamber / Georg Rath moved that the Mandatory Cooling of Elder Communities code change document be sent to the Building Sub-Council and Municipal Affairs for review and potential code change request; CARRIED

2.1.2. Assistive Listening Devices

A document was posted in the portal and members were asked to provide any comments or changes that should be made before the proposed change topic is sent to BSC.

It was suggested that this document doesn't provide enough guidance for BSC about the specific types of buildings and locations/rooms within those buildings. A non-exhaustive list of occupancies in the building code was show and it was suggested that this list be used to provide further direction on where assistive listening devices are thought to be needed. The member representing auditory disabilities will use this list to better define which buildings, and locations within them, the sub-council should propose that assistive listening devices are required, along with rationale for each, for review at a future BFSC meeting. [Ramsdell]

It was suggested that the requirements for a wheelchair accessible section of reception counters could be used as a guideline. The wording within the current document regarding "where important information is transferred" is an important guiding statement to help determine where devices are needed.

2.1.3. Height of Operational Controls

A document was posted in the portal and members were asked to provide any comments or changes that should be made before the proposed change topic is sent to BSC. No changes were noted.

Lee Ramsdell / Georg Rath moved that the Height of Operational Controls code change document be sent to the Building Sub-Council and Municipal Affairs for review and potential code change request; CARRIED

2.1.4. Accessible Parking Stalls

A document was posted in the portal and members were asked to provide any comments or changes that should be made before the proposed change topic is sent to BSC.

A question was raised about the note in the document that the width of accessible aisle can vary from 1200mm to 2400mm, since it's believed that 1200mm is below the minimum. It was noted that abbreviations should be spelled out (ex. TWSI = tactile walking surface indicator) and terminology should be consistent with what's in the Barrier Free Design Guide (ex. curb ramp rather than dropped curb). It is believed that what was posted on the portal isn't the latest version of the document. The correct document will be brought to the September meeting for further discussion and decision. [Lipka/Macklon]

2.1.5. Segregated Paths of Travel to Accessible Parking Stalls

A document was posted in the portal and members were asked to provide any comments or changes that should be made before the proposed change topic is sent to BSC. No changes were noted.

Chris Schamber / Bob Macklon moved that the Segregated Paths of Travel to Accessible Parking Stalls code change document be sent to the Building Sub-Council and Municipal Affairs for review and potential code change request; CARRIED

3. Review Matters Arising/Action List

None identified.

4. Matters for Discussion

None identified.

5. Meeting Finalization

5.1. Round Table

No items were brought forward.

5.2. Next Meeting

The next meeting was reconfirmed for September 27, 2022, tentatively in person at the Council office at 9:00 a.m.

5.3. Meeting Adjournment

Lee Ramsdell / Chris Schamber moved to adjourn the meeting; CARRIED

The meeting was adjourned at 2:16 p.m.

– NEW ACTION ITEMS –

2.1.2. Assistive Listening Devices

The member representing hearing disabilities will use this list to better define which buildings, and locations within them, the sub-council should propose that assistive listening devices are required, along with rationale for each, for review at a future BFSC meeting. [Ramsdell]

2.1.4. Accessible Parking Stalls

The correct document will be brought to the September meeting for further discussion and decision. [Lipka/Macklon]

– MOTIONS –

1.1 Agenda Adoption

Lee Ramsdell / Bob Macklon moved that the agenda be adopted, as circulated; CARRIED

2.1.1. Mandatory Cooling of Elder Communities

Chris Schamber / Georg Rath moved that the Mandatory Cooling of Elder Communities code change document be sent to the Building Sub-Council and Municipal Affairs for review and potential code change request; CARRIED

2.1.3. Height of Operational Controls

Lee Ramsdell / Georg Rath moved that the Height of Operational Controls code change document be sent to the Building Sub-Council and Municipal Affairs for review and potential code change request; CARRIED

2.1.5. Segregated Paths of Travel to Accessible Parking Stalls

Chris Schamber / Bob Macklon moved that the Segregated Paths of Travel to Accessible Parking Stalls code change document be sent to the Building Sub-Council and Municipal Affairs for review and potential code change request; CARRIED

5.3. Meeting Adjournment

Lee Ramsdell / Chris Schamber moved to adjourn the meeting; CARRIED