



**MINUTES OF THE
SECOND ELECTRICAL UTILITIES SUB-COUNCIL MEETING OF 2022**

DATE: April 21, 2022

TIME: 9:04 a.m. to 3:10 p.m.

LOCATION: videoconference

PRESENT: **Sub-Council Members**
Brian Townsend, Chair
Michael Chledowski, Vice Chair
Tony Walker
Cam Wyatt
Dustin Butterfield
Lisa Liusz
Dwight Cooper
Eldon Lazar
Joel Kwasny
Tyler Masson
Stacey Rector
Todd Grayson
Jason Drenth

Safety Codes Council
Allison Karch, Kathryn Derkach

Alberta Municipal Affairs
Clarence Cormier, Gregg Marshall

RECORDER: Allison Karch

2022 MEETINGS: June 23 (in person); October 20 (in person)

1. Meeting Opening

The Chair called the meeting to order at 9:04 a.m. Members were reminded that their primary duty is to act in the interest of safety in the built environment for the benefit of all Albertans, and any real or perceived conflicts of interest must be declared. Videoconference functionality was reviewed and a round table introduction was held.

1.1 Agenda Adoption

Tyler Masson / Joel Kwasny moved that the agenda be adopted, as circulated; CARRIED

1.2 Adoption of the January 27, 2022 Minutes

Michael Chledowski / Todd Grayson moved to adopt the minutes of the January 27, 2022 meeting, as circulated; CARRIED

2. Matters for Decision

2.1. Closed Session

Tyler Masson / Cam Wyatt moved to enter into closed session; CARRIED

Michael Chledowski / Joel Kwasny moved to exit closed session; CARRIED

2.1.1. Reappointment of Todd Grayson to represent Rural Electrification Areas

Tyler Masson / Jason Drenth moved to recommend to the Board reappointment of Todd Grayson to the Electrical Utilities Sub-Council to represent Rural Electrification Areas for a term ending January 31, 2025, effective immediately; CARRIED

2.1.2. Appointment of Alan Xia to represent Large Transmission Utility North

Tyler Masson / Cam Wyatt moved to recommend to the Board appointment of Alan Xia to the Electrical Utilities Sub-Council to represent Large Transmission Utility North for a term ending January 31, 2025, effective immediately; CARRIED

2.2. 2022 AEUC Review

A four-column document showing the proposed changes to the new edition of the code was posted in the portal and reviewed in detail. Final changes as determined by this sub-council were recorded in the document.

2.2.1. Amendments to the Alberta Electrical Utility Code

Joel Kwasny / Michael Chledowski moved to approve the amendments to the Alberta Electrical Utility Code as captured; CARRIED

2.2.2. Adoption of the Alberta Electrical Utility Code

Tony Walker / Todd Grayson moved to support the automatic adoption of the Alberta Electrical Utility Code; CARRIED

2.2.3. Disband the 2022 AEUC Development Working Group

Tyler Masson / Joel Kwasny moved to disband the 2022 AEUC Development Working Group; CARRIED

3. Review Matters Arising/Action List

None identified

4. Matters for Discussion

4.1. ESC Liaison Report

The following was discussed:

- Discussion was held about letter from BILD Alberta asking for the ESC's opinion on servicing of residential lots and whether there is a need for 200 amp servicing. Discussion at the meeting generally indicated that moving to 200 amp services would be beneficial and ESC is working on their response to BILD Alberta.
- The next ESC meeting is June 6.

4.2. Administrator/AMA Report

The Administrator reported on the following:

- Industry meetings
- CE Code C22.3 Overhead and Underground meetings are happening in June and the AMA Technical Advisor will be attending.
- Discussion was held about mid-cycle updates to the Overhead and Underground standards regarding climate change adaptation. A summary of the mid-cycle changes will be developed to share with the sub-council. [Walker]

4.3. Council Updates

- The Council office has reopened.
 - Staff may continue to work from home on some days.
 - All meetings that have been identified as tentatively in-person remain so.
 - There is always the option for members to participate in in-person meetings virtually instead.
 - Staff will ask members to confirm how they plan to attend to ensure there are enough in-person attendees to move ahead that way. If there aren't, the meeting will be held virtually instead.
 - Members were asked to commit to attending in person if that is how they responded, barring last-minute illness or emergency.
- Council AGM and volunteer appreciation event is being planned for the fall.
 - There will not be a spring Council Conference in Banff.
- The Council is looking for members' input on what safety system data would be beneficial to collect and analyze.

- Please feel free to provide your thoughts by email to allison.karch@safetycodes.ab.ca
- Council Member Training
 - New Member Orientation: April 28, 9:00 a.m. – 12:30 p.m.
 - Contact gerry.letendre@safetycodes.ab.ca to register.
 - Save the date for courses offered in the fall:
 - Appeals Training: November 15 & 16, 2022.
 - Effective Meetings: October 31 & November 1, 2022.
 - The importance of taking the appeals training was emphasized.

5. Meeting Finalization

5.1. Round Table

Discussion arose about the 2002 edition of the code, which at the time was called the Alberta Electrical and Communication Utility Code, as it is referenced by OHS. [The 2002 edition is available through Queen's Printer.](#)

5.2. Next Meeting

The next meeting was reconfirmed for June 23, 2022, tentatively in person at the Council office at 9:00 a.m.

5.3. Meeting Adjournment

The meeting was adjourned at 3:10 p.m.

– NEW ACTION ITEMS –

4.2. Administrator/AMA Report

Discussion was held about mid-cycle updates to the Overhead and Underground standards regarding climate change adaptation. A summary of the mid-cycle changes will be developed to share with the sub-council. [Walker]

– MOTIONS –

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