



**MINUTES OF THE
FIRST ELECTRICAL UTILITIES SUB-COUNCIL MEETING OF 2024**

DATE: February 1, 2024

TIME: 9:32 a.m. to 11:45 a.m.

LOCATION: Videoconference

PRESENT: **Sub-Council Members**
Brian Townsend, Chair
Michael Chledowski, Vice Chair
Joel Kwasny
Tony Walker
Cam Wyatt
Jason Drenth
Dustin Butterfield
John Suh
Jeff Sandford
Alan Xia
Curtis Andrusiak
Dwight Cooper
Todd Grayson
Scott Pederson
Stacey Rector

Safety Codes Council
Jennifer Johnson

Alberta Municipal Affairs
Kevin Glubrecht, Gregg Marshall, Lucie Riopel

REGRETS: Jeff Sandford, Jason Drenth, Joel Kwasny

GUESTS: Nicolas Leblanc, ESC Liaison; Kyle Hawkings, Hawk's Aerial and Technical Solutions Inc.

RECORDER: Jennifer Johnson

2024 MEETINGS: TBD

1. Meeting Opening

The Chair called the meeting to order at 9:32 a.m. A round table introduction was held and videoconference functionality was reviewed, and members were reminded that their primary duty is to act in the interest of safety in the built environment for the benefit of all Albertans.

1.1 Agenda Adoption

Todd Grayson/Tony Walker moved that the agenda be adopted, as circulated; CARRIED

1.2 Adoption of the October 12 Minutes

Cam Wyatt/Alan Xia moved to adopt the minutes of the October 12 meeting, as circulated; CARRIED

2. Matters for Decision

None identified.

3. Review Matters Arising/Action List

	Item	Action	Date Initiated	Responsible	Status/Update
1	Proposal re: Alignment Between CSA C22.3 Table 7 and AEUC Table 9	<p>Sub-council members advised they would like to take some time to investigate possible reasons for the deviation and to determine if alignment is feasible.</p> <p>It was reported that the distance for limits of approach in the AEUC table was derived from the Electrical Protection Act (EPA). Discussion was held and consensus was reached that there was no appetite to investigate reducing the distance in the AEUC because of the safety risk.</p>	June 15/23	Townsend/ Council Administration	The Chair/Council Administration will draft a letter to the proponent.
	Errata to the AEUC	<p>Errata to the AEUC is expected to be issued.</p> <p>In addition to previously identified omissions, there may be an additional error regarding an Appendix B</p>	October 12, 2023	Council Administration /Townsend	Ongoing.

		<p>note that is referenced in the code, but the note does not exist.</p> <p>Council staff will correspond with the Chair and Electrical Administrator to ensure all omissions are captured.</p>			
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4. Matters for Discussion

4.1. 21-ECB-000 Requested Update re: Generators

- The proponent, Kyle Hawkings, gave a presentation regarding bulk system power generators in Alberta and the following was discussed:
- Power generation is considered a utility in Saskatchewan and British Columbia, but not in Alberta.
- There was a variance issued in June 2016 (VAR-EUC-Scope) but it expired when the Alberta Electrical Code, fifth edition, came into force in 2017.
- It was suggested by the proponent that STANDATA 21-ECB-000 should consider Aggregated Generating Facilities.
- The proponent is concerned installations may not be inspected to the proper code due to the lack of clarity.
- Demarcation must be considered as part of the discussion.
- The Administrator and the Chair will investigate why the previous variance was rescinded.
- The Section 0 and 2 Working Group will look into this further
[Townsend/Glubrecht/Chledowski]

4.2. Working Group Reports

4.2.1. AEUC Sections 0 and 2

The working group requires at least one more member, please reach out to the working group Chair if you’re interested or if you know someone who may be interested.

4.2.2. AEUC Section 10

No update as the working group has not met. Work is happening on CSA 22.3 No 1 and No 7, with the overhead and underground sections on pace to be released in 2025.

4.2.3. CSA C22.3 No7:20 and 22.1 10-210

No update at this time.

4.3. ESC Liaison Reports

The Electrical Sub-Council discussed backup generation at tower sites, they believe the codes are clear so there may be an opportunity for education. Dual lug meter bases were also discussed. Both topics will be discussed at the EIAA conference this weekend.

4.4. Administrator/AMA Report

The Administrator reported:

- Alberta Municipal Affairs
- In addition to the Electrical Administrator attending EUSC, meetings. Gregg Marshall attends electrical utility sub council meetings on behalf of Municipal Affairs as electrical utility technical advisor subject matter expert.
- STANDATA updates;
 - In process
 - None in Utility
 - Currently being updated;
 - None in Utility
 - Complete
 - Alberta Electrical Utility Code, Section 2 – General Rules 3.
- Sub-council STANDATA process
 - The process for STANDATA. Typically, the sub council would draft / review STANDATA and make recommendations to Municipal Affairs Electrical Administrator for consideration.
- Upcoming meetings of interest
 - a. EIAA Technical Conference Feb 2-3 - Nisku.
 - b. CSA Overhead/Underground March 4-7 - Toronto.
 - c. ECAA Annual convention May 23-26th – Calgary.
 - d. ULC Advisory Council April 16-17 - Toronto.
 - e. CSA Part I June 10-14 - Vancouver.
 - f. Provincial Electrical Safety Uniformity (Virtual)
- 5. FYI – Updates
 - • Municipal Affairs welcomes Electrical Technical/Elevator Technical Advisor Lucie Riopel to the Electrical team/Elevator team

4.5. Council Updates

A written report was included in the portal and updates were provided on:

- The Council Member Appreciation Event and Annual General Meeting will be held on Friday, June 21st.
 - The Dr. Sauer Award presentation and sub-council retiree recognition will be part of the member appreciation luncheon prior to the AGM.
 - The AGM will include a virtual option for those who are not able to attend in person.
 - More details will be shared as soon as they're available.
- Changes have been made to a number of policies that affect members. All policies and procedures reference below are available in the "[Governance Documents](#)" folder in the Members Portal.
 - New Member Remuneration and Expense Policy and Remuneration and Expense Procedure
 - Combines all member-specific remuneration and expense requirements in the same place to make it more transparent, clearer, and easier to access for members.

- As a result, the following are retired: Board Member Remuneration Procedure; Administrative Tribunal Member Remuneration Procedure; Council Member Expense Procedure; and Board Member Expense Procedure.
 - The Travel Expense Policy is still referenced in this policy.
 - Updated Appointment Policy
 - Incorporated the Professional Development for Board Members Procedure and removed requirements and procedures that are in the new Member Remuneration and Expense Policy.
 - Updated Travel Expense Policy
 - Mileage rates increased to \$0.68 per kilometre for the first 5,000 kilometres per calendar year, as specified by the Canada Revenue Agency. This change will be retroactively applied to all mileage submitted since January 1, 2023.
 - Removed the requirement for travel to be more than 60 km outside of the greater Edmonton area to be eligible for expense reimbursement.
 - New In-Camera Meeting Policy
 - Outlines the requirements for conducting in-camera sessions (also called ‘closed sessions’) to ensure transparency and confidentiality where needed.

5. Meeting Finalization

5.1. Round Table

- The Chair will be retiring from the sub-council in two years and would like to see someone new take on the role early next year so he can assist with that transition.
- The AEUC Sections 0 and 2 working group is looking for members.

5.2. Next Meeting

A doodle poll will be sent out to members to determine the next meeting date.

[Johnson]

5.3. Meeting Adjournment

The meeting was adjourned at 11:45 a.m.

– NEW ACTION ITEMS –

4. Matters for Discussion

4.1. 21-ECB-000 Requested Update re: Generators

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[Townsend/Glubrecht/Chledowski]

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[Johnson]

– MOTIONS –

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– WORKING GROUP MEMBER LISTS –

WORKING GROUP	WORKING GROUP MEMBERS (Chair)
AEUC Sections 0 and 2	<u>Michael Chledowski (Chair), Lisa Liusz (Vice Chair)</u> Brian Townsend, Joel Kwasny, Cam Wyatt
AEUC Section 10	<u>Brian Townsend (Chair)</u> Lisa Liusz, Dwight Cooper, Joel Kwasny, Dustin Butterfield, Stacey Rector
CSA C22.3. No7:20 and 22.1 10-210 <i>(joint w/ ESC)</i>	<u>Michael Chledowski (Co-chair)</u> Joel Kwasny, Dwight Cooper, Jason Drenth