



**MINUTES OF THE
FIRST ELECTRICAL UTILITIES SUB-COUNCIL MEETING OF 2022**

DATE: January 27, 2022

TIME: 9:07 a.m. to 10:38 a.m.

LOCATION: Video Conference

PRESENT: **Sub-Council Members**
Brian Townsend, Chair
Michael Chledowski, Vice Chair
Eldon Lazar
Joel Kwasny
Tyler Masson
Jason Drenth
Todd Grayson

Safety Codes Council
Kathryn Derkach, Jennifer Johnson

Alberta Municipal Affairs
Clarence Cormier, Gregg Marshall, Jon Elliott

REGRETS: Lisa Luisz, Phelip Theberge

GUESTS: Nicolas Leblanc (ESC Liaison), Tony Walker, Cam Wyatt

RECORDER: Jennifer Johnson

2022 MEETINGS: April 21, June 23, October 20

1. Meeting Opening

The Chair called the meeting to order at 9:07 a.m. A round table introduction was held and members were reminded that their primary duty is to act in the interests of safety in the built environment for the benefit of all Albertans. Members were reminded that once a decision has been made by the sub-council, the topic is considered closed unless there is new information to be brought forward.

1.1 Agenda Adoption

The following item was added to the agenda:

- 2.1.2. Appointment of Dwight Cooper or Paul Mocan to represent Large Municipal Utility South

Jason Drenth/Todd Grayson moved that the agenda be adopted, as amended; CARRIED.

1.2 Adoption of the November 5 Minutes

Tyler Masson/Todd Grayson moved to adopt the minutes of the November 5, 2021 meeting, as circulated; CARRIED.

2. Matters for Decision

2.1. Closed Session

Michael Chledowski/Todd Grayson moved to moved into closed session; CARRIED.

Joel Kwasny/Tyler Masson moved to move out of closed session; CARRIED.

2.1.1. Appointment of Dustin Butterfield to represent Large Distribution Utility South

Michael Chledowski/Tyler Masson moved to recommend to the Board appointment of Dustin Butterfield to the Electrical Utilities Sub-Council to represent Large Distribution Utility South for a term ending January 31, 2025, effective February 1, 2022; CARRIED.

2.1.2. Appointment of Dwight Cooper or Paul Mocan to represent Large Municipal Utility South

Jason Drenth/Joel Kwasny moved to recommend to the Board appointment of Dwight Cooper to the Electrical Utilities Sub-Council to represent Large Municipal Utility South for a term ending January 31, 2025, effective February 1, 2022; CARRIED.

2.2. Vice Chair Election

Sub-Council members were given the opportunity to bring forward nominations for a second Vice Chair for the Sub-Council. No nominations were received. It was suggested that this item be brought forward again at a future meeting to give members that are not yet approved another opportunity to nominate themselves or others.

3. Review Matters Arising/Action List

None identified

4. Matters for Discussion

4.1. Part 1 and Part 3 Overlap/Jurisdictional Issues

The following was discussed:

- An example was shared of a utility giving direction on an item that falls under Part 1 of the code.
- While companies can provide best practices, it is not possible for SCOs to enforce above and beyond the code.
- There may be quite a few installation guides that do this and it would be helpful to have them identified, especially as we move towards harmonization.
- Would be good to know if the utility guides are not in the terms of service as those are approved with utility rate applications.
- Members were asked to think about any similar overlap or jurisdictional issues they may come across and bring them forward to the Chair or Council staff for discussion at future meetings.

4.2. Working Group Reports

4.2.1. 2022 AEUC Development

The following was discussed:

- A working group was previously created under the Electrical Sub-Council to review and recommend changes to the code. Reviewing those recommendations will now fall under this sub-council.
- There will be a final draft available on the portal for members to review. Please feel free to track your changes in that document or send them to Council staff for compiling.
- A draft will also be provided to Municipal Affairs staff for review simultaneously to expedite the process.
- This will be reviewed in depth and voted on at the next sub-council meeting in April.
- Please note that there is an ongoing effort to harmonize with the national code and any deviations need to be heavily supported with additional information.

4.3. Administrator/AMA Report

The Administrator reported:

- The following Electrical Safety Tips have been provided to the Council for publishing on the Council website:
 - Electrical Safety
 - Electrical Safety - Flooding
 - Structures Near Power Lines
 - Aluminum Wiring in Residential Installations
- Upcoming meetings of possible interest:
 - CSA TC on Overhead Systems C22.3 No.1 meetings (Feb 8 &9)
 - Electrical Inspectors Association of Alberta (EIAA) – Annual Technical Conference (Feb 11 & 12)
 - CSA TC on Underground Systems C22.3 No. 7 meeting (Feb 14)
 - Alberta Electrical Alliance (AEA) – Learning EXPO (Feb 16 & 17)
 - ECAA’s Technical Training Day & AGM (May 26 -28)

- SCO Scope
 - Alberta Municipal Affairs (AMA) regulates the Safety Codes Act (SCA), associated regulations, adopted codes, and referenced standards which serve as a minimum set of prescriptive requirements for electrical installations in Alberta. Voluntary installations that go above these are allowed but are not enforceable by the local Authority Having Jurisdiction (AHJ).
 - Bylaws
 - SCA 66(1) Except as provided in this section, a bylaw of a municipality that purports to regulate a matter that is regulated by this Act is inoperative.

4.4. Council Updates

A written report was included in the portal and updates were provided on:

- The Council office remains closed and staff continue to work from home.
- The Council is looking for members' input on what safety system data would be beneficial to collect and analyze.
 - Please feel free to provide your thoughts by email to allison.karch@safetycodes.ab.ca
- Council Member Training—spring 2022 dates
 - New Member Orientation: April 28, 9:00 a.m. – 12:30 p.m.
 - Effective Meetings Workshop: February 16 and 17, 8:30 a.m. – 12:30 p.m. (must attend both days)
 - Appeals Training: March 8 and 9, 8:30 a.m. – 12:30 p.m. (must attend both days)
 - Contact gerry.letendre@safetycodes.ab.ca to register.
 - These will be offered in the fall as well.
- Watch past webinars, including Variances, Refusals, and Appeals on the [Council website](#).

5. Meeting Finalization

5.1. Round Table

- The liaison to the Electrical Sub-Council reported that the last meeting was brief with no issues to bring back.
- There was a question regarding sub-council vacancies and whether individuals had resigned from the sub-council or from their nominating organization, it was noted that two were a result of individuals leaving their nominating organization and one was due to no prior nominee being provided.
- April and October meetings are tentatively still planned to take place in person, Council staff will provide an update in March at the latest.

5.2. Next Meeting

The next meeting was reconfirmed for April 21, 2022 at 9:00 a.m.

5.3. Meeting Adjournment

The meeting was adjourned at 10:38 a.m.

– NEW ACTION ITEMS –

– MOTIONS –

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– WORKING GROUP MEMBER LISTS –

WORKING GROUP	WORKING GROUP MEMBERS (Chair)
2022 AEUC Development	Brian Townsend, Lisa Luisz, Joel Kwasny, Tyler Masson, Graeme Vanderstar, Phelip Theberge, Eldon Lazar, Paulo Bautista