



**MINUTES OF THE  
SECOND ELEVATORS SUB-COUNCIL MEETING OF 2019**

**DATE:** June 19, 2019

**TIME:** 9:34 a.m. to 10:31 a.m.

**LOCATION:** Conference Call

**PRESENT:** **Sub-Council Members**  
JC Bawa, Chair  
Sarah Burghardt  
Don Ireland  
Salim Merchant  
Richard Meunier  
Ernie Paustian  
Dan Theriault  
Lonny Vanderheide  
Stephen Weston

**Safety Codes Council**  
Allison Karch, Kathryn Derkach

**Alberta Municipal Affairs**  
Dean Bruce

**GUESTS:** Al Griffin (AEDARSA)

**REGRETS:** Jeff Case, Scott Gavin

**RECORDER:** Kathryn Derkach

## **1. Meeting Opening**

The Chair called the meeting to order at 9:34 a.m.

### **1.1. Agenda Adoption**

The agenda was included in the portal and reviewed.

**Richard Meunier / Sarah Burghardt moved that the agenda be adopted as circulated, with a flexible order of business; CARRIED**

### **1.2. Adoption of February 20, 2019 Minutes**

The minutes were included in the portal and reviewed. One change was noted: the title should read 'Minutes of the First Elevators Sub-Council Meeting of 2019'.

**Ernie Paustain/ Salim Merchant moved to adopt the minutes of February 20, 2019 as amended; CARRIED**

## **2. Matters for Decision**

### **2.1. Formation of a Joint Working Group with the Building Sub-Council regarding Using Stopped Escalators as Stairs**

The Building Sub-Council put forward a motion to create a joint working group to review and make recommendations regarding using stopped escalators as stairs in relation to the requirement in the elevating devices code to barricade escalators that are not in operation. The motion and an excerpt from the May 2, 2019 Building Sub-Council minutes was included in the portal.

It was noted that there is continued support from the Building Owners industry segment to investigate this issue.

**Don Ireland / Stephen Weston moved that a joint working group with the Building Sub-Council be formed to investigate using stopped escalators as stairs; CARRIED**

JC Bawa, Stephen Weston, Lonny Vanderheide, Dan Theriault, Don Ireland and Salim Merchant agreed to be on this joint working group. It was suggested that consideration be given to representation from the fire discipline on this working group.

The Building Administrator and Elevating Devices Administrator offered to support this working group. The Elevating Devices Administrator has received the rationale for the requirement to barricade non-operational escalators from the Chair of the Escalator Committee at ASME, which will be posted in the portal. [Bruce / Council Administration]

The scope of the working group is to provide recommendations about using stopped escalators as stairs in relation to the requirement in ASME A17.1-2013/CSA-B44-13 Safety Code for Elevators and Escalators that escalators be barricaded when they are not in operation.

A draft terms of reference will be circulated to the sub-council and a conference call will be scheduled to approve the terms of reference. [Council Administration]

### 3. Review Matters Arising / Action List

	Item	Action	Date	Responsible	Status/Update
1.	Awareness of Safety Issues relative to Malfunctioning of Low-Pressure Switches	A STANDATA or Safety Bulletin is being worked on to reference the January 2018 AEDARSA Advisor, which highlighted the testing requirements for low pressure switches.  <b>Update:</b> An information bulletin went out through the AEDARSA Advisor, the STANDATA is still under technical review.	Feb 7/18	Bruce	Ongoing

### 4. Matters for Discussion

#### 4.1. Administrator/AMA Report

The Administrator reported the following:

- The new government has a different mandate and focus on red tape reduction.
- An overview was provided of the status of adoption of elevating devices codes.
- It was clarified that automatic wording is not yet in the Elevating Devices Codes Regulation.
- The Alberta editions of the National Building and Fire codes are available free online from the NRC.

#### 4.2. AEDARSA Report

The following report was provided:

1. Hydraulic Cylinder Replacements are proceeding well with about 4 cylinders left to be replaced as of June 19, 2019, out of approximately 420 units starting May 2018.
2. AEDASA has a New Computer System called AEDARSA “oNe” (AKA “One”)
3. The “New Compliance Monitoring Program Declarations” report verifies that Category-1 tests and brake dismantling completed by elevator service providers, which was due February 1, 2019, were met.
  - a. The initial findings indicate approximately 14,600 elevating devices were reported out of 15,000 units in the AEDARSA database.

- b. The initial analysis of the data was completed in April 2019 along with individual meetings with the Elevating Devices Service Providers (EDSP) and the findings were;
  - i. Continue the same declaration program starting 2020
  - ii. Develop a standardized reporting format presently each EDSP are using their own format eg. Word and Excel.
  - iii. EDSP's would like to have the building name, address and "E" number. AEDARSA and AMA are looking into that possibility.
- 4. AEDARSA will be developing a new website to hopefully capture all the elevator information and have all the information at one site.
- 5. AEDARSA has produced the following "Information Bulletins" for June 2019
  - a. ED-2019-003 Clarification of Elevator Category 5 DATA TAGS- *Elevating Devices Codes Regulation AR 192/2015* mandates that results of Category-5 tests must be recorded on a metal tag and attached to the controller.
  - b. ED-2019-006 Clarification to the original ED-2018-001-Update to Category-5 without Load via Alternative Test Methodologies—alternate means of testing is acceptable in Alberta for the testing of safeties, brakes and buffers once a benchmark is established by actual weight testing is completed as set out by MCP clause 8.6.11.10. However, the following clarification was added; the first 5 test from different sites must be sent to AEDARSA for evaluation.

#### **4.3. TCC Report**

The Chair reported the following from the March 5, 2019 TCC meeting:

- An update was provided on issues brought forward by BOMA about using stopped escalators as stairs.

#### **4.4. Council Updates**

The following report was provided:

- Starting in the fall, the agenda will be posted two weeks in advance of the meeting; all requests for additions should be submitted to the Chair at least three weeks in advance.
- An email was sent to all sub-council members about the Council's updated communication policy, which is also posted on the Council website.

### **5. Meeting Finalization**

#### **5.1. Meeting and Agenda Feedback**

No further agenda items were brought forward.

## **5.2. Next Meeting**

The next meeting was reconfirmed for October 9, 2019 at 9:30 a.m.  
Council staff will send a meeting invitation for this meeting.

[Council Administration]

## **5.3. Meeting Adjournment**

**Dan Theriault /Stephen Weston moved that the meeting be adjourned; CARRIED**

The meeting was adjourned at 10:31 a.m.

--- NEW ACTION ITEMS ---

**2.1 Formation of a Joint Working Group with the Building Sub-Council regarding Using Stopped Escalators as Stairs**

The Elevating Devices Administrator has received the rationale for the requirement to barricade non-operational escalators from the Chair of the Escalator Committee at ASME, which will be posted in the portal. [Bruce / Council Administration]

A draft terms of reference will be circulated to the sub-council and a conference call will be scheduled to approve the terms of reference. [Council Administration]

**5.2. Next Meeting**

Council staff will send a meeting invitation for this meeting. [Council Administration]

--- MOTIONS ---

**1.1. Agenda Adoption**

**Richard Meunier / Sarah Burghardt moved that the agenda be adopted as circulated, with a flexible order of business; CARRIED**

**1.2. Adoption of February 20, 2019 Minutes**

**Ernie Paustain/ Salim Merchant moved to adopt the minutes of February 20, 2019 as amended; CARRIED**

**2.1 Formation of a Joint Working Group with the Building Sub-Council regarding Using Stopped Escalators as Stairs**

**Don Ireland / Stephen Weston moved that a joint working group with the Building Sub-Council be formed to investigate using stopped escalators as stairs; CARRIED**

**5.3. Meeting Adjournment**

**Dan Theriault /Stephen Weston moved that the meeting be adjourned; CARRIED**