



# Safety Codes Council

## MINUTES OF THE SECOND PASSENGER ROPEWAYS SUB-COUNCIL MEETING OF 2018

**DATE:** July 10, 2018

**TIME:** 10:04 a.m. to 10:12 a.m.

**LOCATION:** Conference Call

**PRESENT:** *Sub-Council Members*  
Kristian Haagaard, Chair  
Brent Carmichael  
Dean McKernon  
Richard Roy  
Chris Dewitt  
Tony Van der Linden

*Safety Codes Council*  
Allison Karch, Yvonne Wille

**REGRETS:** Marlin Van Zandt  
Carl Lam  
Bruno Mannsberger  
Jason Paterson

**RECORDER:** Allison Karch

**2018 MEETINGS:** Wednesday, September 26, 2018 at Council Office in Edmonton

## **1. Meeting Opening**

The Chair called the meeting to order at 10:04 a.m.

### **1.1. Adoption of Agenda**

The agenda was reviewed and there were no additions.

**Dean McKernon / Richard Roy moved to adopt the agenda as circulated; CARRIED**

## **2. Matters for Decision**

### **2.1. Course Validation – CSA Z98-14 Passenger Ropeways and Passenger Conveyors (motion to validate the course materials)**

The revised course material, with members' previous feedback incorporated, was included in the portal and reviewed.

Some minor typos or areas where clarification may be helpful were noted but it was agreed that these minor issues should not hold up validation. One example is that the course section on conveyors says passengers should unload at the end of the conveyor, but some manufacturers recommend that foot passengers unload in a different spot. It was discussed that this would be a manufacturer's recommendation rather than a code requirement.

**Richard Roy / Tony Van der Linden moved to validate the course material for CSA Z98-14 Passenger Ropeways and Passenger Conveyors (100157) as presented; CARRIED**

### **2.2. Nomination of Warren Sparks to represent Passenger Ropeways Technical Expert for a term ending January 31, 2021 (recommend appointment to Board)**

Correspondence was included in the portal and reviewed.

**Brent Carmichael / Dean McKernon moved to recommend to the Board the appointment of Warren Sparks to the Passenger Ropeways Sub-Council, representing the Passenger Ropeways Technical Expert industry segment, for a term until January 31, 2021, effective immediately; CARRIED**

## **3. Meeting Finalization**

### **3.1. Next Meeting**

The next meeting was confirmed for Wednesday, September 26, 2018, at the Safety Codes Council office in Edmonton.

### **3.2. Meeting Adjournment**

**Dean McKernon / Richard Roy moved to adjourn the meeting; CARRIED.**

The meeting was adjourned at 10:12 a.m.

--- M O T I O N S ---

**1.1. Adoption of Agenda**

**Dean McKernon / Richard Roy moved to adopt the agenda as circulated; CARRIED**

**2.1. Course Validation – CSA Z98-14 Passenger Ropeways and Passenger Conveyors (motion to validate the course materials)**

**Richard Roy / Tony Van der Linden moved to validate the course material for CSA Z98-14 Passenger Ropeways and Passenger Conveyors (100157) as presented; CARRIED**

**2.2. Nomination of Warren Sparks to represent Passenger Ropeways Technical Experts for a term ending January 31, 2021 (recommend appointment to Board)**

**Brent Carmichael / Dean McKernon moved to recommend to the Board the reappointment of Warren Sparks to the Passenger Ropeways Sub-Council, representing the Passenger Ropeways Technical Expert industry segment, for a term until January 31, 2021, effective immediately; CARRIED**

**3.2. Meeting Adjournment**

**Dean McKernon / Richard Roy moved to adjourn the meeting; CARRIED.**