



Safety Codes Council

MINUTES OF THE FIRST PASSENGER ROPEWAYS SUB-COUNCIL MEETING OF 2023

DATE: May 9, 2023

TIME: 1:05 p.m. to 2:49 p.m.

LOCATION: Videoconference

PRESENT: *Sub-Council Members*
Kristian Haagaard, Chair
Brent Carmichael
Rob Eeglon
Carl Lam
David Martel
Jaclyn McCoy
Marlin Van Zandt

Safety Codes Council
Allison Karch, Jennifer Johnson, Mychele Joyes

REGRETS: Richard Roy, Bruno Mannsberger (Vice Chair), Warren Sparks

RECORDER: Jennifer Johnson

2023 MEETINGS: TBD

1. Meeting Opening

The Chair called the meeting to order at 1:05 p.m. A round table introduction was held and videoconference functionality was reviewed, and members were reminded that their primary duty is to act in the interest of safety in the built environment for the benefit of all Albertans.

1.1 Agenda Adoption

Carl Lam/Rob Eeglon moved that the agenda be adopted, as circulated; CARRIED.

1.2 Adoption of the September 20, 2022 Minutes

Rob Eeglon/Brent Carmichael moved to adopt the minutes of the September 20 meeting, as circulated; CARRIED.

2. Matters for Decision

2.1. Closed Session

2.1.1. Chair Election

As the Chair's membership term ends in January, members were asked to consider volunteering for the position. Members are welcome to reach out to the current Chair or Council staff to learn more about the position. The Chair election will take place at the fall meeting.

3. Review Matters Arising/Action List

None identified.

4. Matters for Discussion

4.1. Council Staff Introductions and Update

The Acting Vice President; Regulatory Affairs, Governance, and Policy delivered a presentation. She shared strategic pillars for the Council as well as upcoming business initiatives aligned with the pillars. Council staff is working to standardize procedures and processes across sub-councils. Upcoming events for sub-council members will include the AGM and Member Appreciation Event in May as well as an educational conference planned for fall; more information will follow.

4.2. CanWest Zone Meeting Update

The following was discussed:

- Discussions around insurance and the associated costs continue to be a challenge for the resort industry.
- There is interesting technology on the horizon, including AI, and training can be overwhelming for some organizations.

4.3. AEDARSA Report

A report was uploaded to the member portal and the following was discussed:

Lifts currently operating in Alberta:

- 158 devices
- 34 Permits of Operation issued in 2022-23 listing 150 ropeways
- 150 inspections were completed, 100% compliance monitoring

- 5 initial inspections
- 38 accident reports submitted to AEDARSA
- 2 areas did not operate in 2022/23

Inspection Mitigation

Top 5 High Risk

- Submit to AEDARSA a completed safety examination checklist (26)
- S999- Coding with additional wording occurred (4)
- Repair/replace evacuation drive (3)
- Ensure service brake stopping distance meets code requirements (3)
- Ensure emergency brake stopping distance meets code requirements (2)

Top 5 Medium Risk

- Adjust slopeway away from conveyor walkway as per CSA Z98 (15)
- Ensure correct operation of safety gate stop switch (9)
- Ensure correct set up and operation of tension carriage switches (8)
- Repair/replace/test smoke detectors (7)
- Repair/replace unloading area (7)

Top 5 Low Risk

- Ensure haul rope is NDT tested (27)
- No directives (23)
- Repair/replace electrical components (9)
- Repair/replace/install communication system between load and unload areas (8)
- Repair/replace/test emergency lighting (7)

Accident/incident comparisons for the last five years were shared:

- 2022/23 38
- 2021/22 24
- 2020/21 19
- 2019/20 28
- 2018/19 21

4.4. Administrator/AMA Report

No update available.

4.5. Council Updates

A written report was included in the portal and updates were provided on:

- Member training (Effective Meetings Workshop and Appeals Training) will be offered in 2023—dates will be circulated by email. This training is required for new members and open to any members who have not yet taken it or would like a refresher.
- Amina Deiab has moved on from the Council after being the President and CEO since August 2020.
 - Katie Rowe, Vice President, Regulatory Affairs, Policy and Governance, has been named Acting President and Chief Executive Officer until a new President and

CEO is recruited, and Mychele Joyes is Acting Vice President, Regulatory Affairs, Policy and Governance for that period.

- The September 2023 – July 2024 sub-council meeting schedule has been finalized; please see the document posted in this meeting folder and notify staff of major conflicts.
- [Safety Codes Council Summit](#) – an educational conference geared towards safety codes officers and others who work in the safety codes system.
 - Sub-council members will receive a code that provides free admission to the Summit; please watch for an email in the coming months.

5. Meeting Finalization

5.1. Round Table

- It was noted that changes to the matrix will be implemented as existing seats become vacant through members' regular term expiry dates.

5.2. Next Meeting

A poll will be sent out to select the date for the next meeting.

[Council Staff]

5.3. Meeting Adjournment

David Martel/Rob Eeglon moved to adjourn the meeting; CARRIED

The meeting was adjourned at 2:49 pm.

– NEW ACTION ITEMS –

5.2. Next Meeting

A poll will be sent out to select the date for the next meeting.

[Council Staff]

– MOTIONS –

1.1 Agenda Adoption

Carl Lam/Rob Eeglon moved that the agenda be adopted, as circulated; CARRIED.

1.2 Adoption of the September 20, 2022 Minutes

Rob Eeglon/Brent Carmichael moved to adopt the minutes of the September 20 meeting, as circulated; CARRIED.

5.3. Meeting Adjournment

David Martel/Rob Eeglon moved to adjourn the meeting; CARRIED