



Safety Codes Council

MINUTES OF THE THIRD PASSENGER ROPEWAYS SUB-COUNCIL MEETING OF 2020

DATE: September 21, 2020

TIME: 9:00 a.m. to 11:10 a.m.

LOCATION: Teleconference

PRESENT: **Sub-Council Members**
Kristian Haagaard, Chair
Dan Boyles
Brent Carmichael
Russell Karp
Carl Lam
David Martel
Bruno Mannsberger, Vice Chair
Richard Roy
Warren Sparks
Marlin Van Zandt

Safety Codes Council
Susan Rossmann, Kathryn Derkach, Jennifer Johnson
Kris Schmaltz, Michael Lalonde (Item 4.2)

Alberta Municipal Affairs
Dean Bruce

REGRETS: Rob Eeglon, Jaclyn McCoy

GUESTS: n/a

RECORDER: Jennifer Johnson

2020 MEETINGS: n/a

1. Meeting Opening

The Chair called the meeting to order at 9:00 a.m. A round table introduction was held and teleconference tips and etiquette was reviewed.

1.1 Agenda Adoption

Warren Sparks/Bruno Mannsberger moved that the agenda be adopted, as circulated; CARRIED.

1.2 Adoption of the May 27, 2020 Minutes

Marlin Van Zandt/Bruno Mannsberger moved to adopt the minutes of the May 27, 2020 meeting, as circulated; CARRIED.

2. Matters for Decision

2.1. Closed Session

Bruno Mannsberger/Warren Sparks moved to go into closed session; CARRIED.

Brent Carmichael/Dan Boyles moved to come out of closed session; CARRIED.

2.1.1. Reappointment of Brent Carmichael to represent Passenger Ropeways Manufacturers

Carl Lam/Marlin Van Zandt moved to recommend to the Board reappointment of Brent Carmichael to the Passenger Ropeways Sub-Council to represent Passenger Ropeways Manufacturers for a term ending January 31, 2024, effective February 1, 2021; CARRIED

2.1.2. Reappointment of Kristian Haagaard to represent Large Operators

Brent Carmichael/Dan Boyles moved recommend to the Board reappointment of Kristian Haagaard to the Passenger Ropeways Sub-Council to represent Large Operators for a term ending January 31, 2024, effective February 1, 2021; CARRIED.

2.2. Skills Matrix Review

The skills matrix was reviewed and final edits were made.

Warren Sparks/Russell Karp moved to accept the Skills Matrix for the Passenger Ropeways Sub-Council as complete; CARRIED.

2.3. Matrix Review

The sub-council matrix was reviewed to ensure it continues to appropriately represent the passenger ropeway discipline.

Dan Boyles/Brent Carmichael moved to accept the Passenger Ropeways sub-council matrix as it currently is; CARRIED.

3. Review Matters Arising/Action List

None Identified

4. Matters for Discussion

4.1. AGM Updates

The following was discussed and a presentation is available in the portal

- Safety Codes Council AGM was postponed this year due to COVID 19 and plans are being made to host it virtually towards the end of October
- Need to hold the AGM to approve the bylaw changes that were recommended as a result of last year's governance review
- A refresher of the recommendations was provided: dissolve the TCC, creation of two new sub-councils for Utilities and Private Sewage Disposal Systems

4.2. Council Education Presentation

A presentation by Kris Schmaltz and Michael Lalonde was included in the portal and the following was discussed:

- The Council is reviewing its approach to education and training in the system and has developed outcomes and principles to guide programming
- Looking for stakeholder feedback on the proposed future direction of building capacity system-wide through shared understanding and knowledge, and any gaps anyone sees regarding education in the system.
- Targeting a broader system-wide audience could improve shared consistency in understanding of roles, responsibilities, and general knowledge in the safety system
- Passenger Ropeways SCOs are a small audience, with access to their own specific training
- SCOs are well known and in frequent contact with operators and each other so there aren't as many issues regarding inconsistencies like in other disciplines

4.3. AEDARSA Report

The following was discussed:

- Presentation from the Canada Ski Areas Association town hall will be uploaded to the portal for members to review
- 1X is running smoothly, they are getting ready to start inspections
- The Sea to Sky vandalism incident was discussed and it was noted that it would be advisable for all ski hills with lifts to review their security and update their emergency response plan

4.4. Administrator/AMA Report

The Administrator reported:

- New Minister of Municipal Affairs, Tracy Allard, has been appointed
- New Director in place, Shawn Ewasiuk, he may attend a future meeting
- 2019 code has been fully adopted and is currently being enforced

- COVID 19 protocols regarding hill openings are under the jurisdiction of Alberta Health, not Safety Codes
- Feedback from industry and government is that parties have been working diligently with health departments and Bizconnect
- New bill was passed for Safety Codes Administrative Penalties which allows the issuance of monetary penalties for noncompliance with the Safety Codes Act up to \$10,000 a day up to a maximum of \$100,000

4.5. COVID 19 Impacts

A discussion was held regarding concerns or feedback in regards to COVID 19 impacts on opening:

- Hills are planning to open as scheduled
- It was noted that local AHS is attempting to introduce measures above and beyond those originally discussed and currently required
- There are concerns regarding impact of increased visitation, emergency protocols and how physical distancing can be adhered to
- Snow Valley Ski Hill moving to a scanned system and limiting times for lift tickets
- Season's pass sales are not quite as strong as normal but there appears to be a good level of interest
- There may be some difficulty getting parts or mechanical experts in from some parts of the world

4.6. 2021 Meeting Dates

A potential conflict was identified for the October meeting; Council staff will provide another option earlier in the month or at the end of September.

[Administration]

4.7. Council Updates

A written report was included in the portal and updates were provided on:

- Staff continue to work from home until October
- Sub-council meetings continue to be online until further notice, members are asked to provide any feedback on how to improve the meeting experience
- ASCA has taken over responsibility for storage tank systems
- We have a new President & CEO, Amina Deiab, and she will be attending a future meeting
- Reminder to please fill out the member survey
- Increasing our social media presence, please forward any info your nominating organization would like to share with the general public

[All]

5. Meeting Finalization

5.1. Round Table

- CSA meetings will be scheduled for the same time frames although it's possible they may be online

5.2. Next Meeting

The next meeting will be confirmed once the 2021 schedule is approved.

5.3. Meeting Adjournment

The meeting was adjourned at 11:10 a.m.

– NEW ACTION ITEMS –

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[Administration]

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– MOTIONS –

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– WORKING GROUP MEMBER LISTS –

WORKING GROUP	WORKING GROUP MEMBERS (<u>Chair</u>)