



Plumbing and Gas Safety Codes Officer (Permanent)
Planning and Development Department
CUPE 1505

Position Type/ Hours & Salary Range: This is a permanent full-time position working eighty (80) hours bi-weekly (4 days on, 2 days off, 4 days on, 4 days off work schedule) within the Safety Codes Branch of the Planning and Development Department. This position is within the CUPE 1505 Bargaining Unit. This position is located in the community of Fort McMurray, the Regional Municipality of Wood Buffalo's urban centre.

The annual salary for this position is \$136,760.00* plus an additional annual payment of \$12,480 which represents a cost of living allowance. The above salary amount is based on the below hourly rate of pay:

Pay Level: 17

\$55.72 (Start Rate)

\$65.75 (Permanent Rate)

**Permanent rate effective after twelve (12) months of employment.*

***All CUPE job rates are currently under review and are subject to change.*

**In addition to the rate of pay, we offer:
-an extensive employer paid benefits plan**

Position Description: Under general supervision, the Plumbing and Gas Safety Codes Officer will inspect the installation, operation and maintenance of plumbing, gas and private sewage systems to ensure compliance with the relevant codes, standards and regulations.

Primary responsibilities include but are not limited to:

- Inspect installations for compliance to the appropriate codes, policies, and bylaws.
- Examine applications and issue private sewage disposal system permits.
- Prepare notices to alert designers, contractors and homeowners of deficiencies in the design or construction.
- Follow up on conditions and notices to ensure deficiencies are corrected.
- Keep accurate records of inspector's notices on the Permits Management System.
- Answer general inquiries on permit and code related matters.
- Investigate non-permit complaints, take the necessary actions and prepare reports on the action taken.
- Gather evidence and prepare files for prosecution and attend court as required.
- Perform other related duties as required.

Qualifications:

- Plumbing Group A (installations) and Group B (PSDS) is required.
- Gas Group A (installations) is required.
- A minimum of two (2) years' directly related experience is required.
- Valid Class Five (5) Alberta Operator's Licence is required.
- A Criminal Record Check is required for review and acceptance.

You will possess the following:

- Effective communication, presentation, interpersonal, analytical and organizational skills.
- Demonstrated ability to communicate effectively and tactfully handle complex and difficult Code related items.
- Proven ability to read and interpret engineering plans, drawings and specifications.
- Must be willing to attend evening meetings and work outdoors in all weather conditions.
- Auditory baseline testing may be required.
- Must be medically and physically able to perform all the duties of the job on an ongoing basis.

Requisition Number: 512

Closing Date: Open Until Filled

Posting Type: Internal & External (Repost: February 19, 2022)

To apply: Please visit our website at www.rmwb.ca
We appreciate the interest of all applicants; however, only those individuals selected for interviews will be contacted.
Late applications will not be accepted.