



Building Safety Codes Officer - Southern Alberta

Job Type: Full-Time

Park Enterprises Ltd is an Accredited Agency that strives to create and contribute to an accountable and sustainable safety code system. With core values focused on loyalty, transparency, collaboration and trust, Park Enterprises maintains a strong work ethic and passion for working toward cultivating lasting partnerships within our team and external stakeholder groups. We are looking for someone with a shared passion and commitment to join our expanding team with certification as a Safety Codes Officer with certification for Part 3, Part 9 including HVAC residential and HVAC All.

Park Enterprises provides permitting and inspection services to Central and Southern Alberta. This role includes customer consultation and professional and accurate communication with homeowners, contractors, municipal representatives, and other team members. You will be responsible for applying and enforcing the Safety Codes Act, building codes, and utilizing internal procedures and policies to fulfil your role and duties. Travel is required based on the service area however aspects of this position are able to function in a remote capacity.

Duties and Responsibilities include:

- Complete site inspections and comprehensive, thorough, and accurate inspection reports
- Interpret and apply various codes and regulations with impartiality
- Follow direction, provide respectful feedback and be proactive in addressing challenges or developing solutions - both internally with coworkers and management and externally with our various stakeholders
- Provide timely and professional customer service
- Effective time management with the ability to prioritize tasks and actions needed
- Successfully navigate our permitting platform (eSITE) and computer software including email and electronic tools such as a tablet to perform daily tasks such as report writing or plan examinations
- Ability to respectfully debate codes and standards to establish consistency and solutions internally or provide public education to various stakeholder groups and clients
- Provide code consultation with municipal representatives and clients
- Positively contribute to various initiatives pertaining to team growth, development, efficiencies, or public education
- Complete plan examinations of building permit applications with an application of the Act, applicable regulations, codes and standards
- Respond to clients/applicants with deficiencies within permit application submissions or request additional documentation
- Explain the application of codes and standards with tact and accuracy
- Apply a working knowledge of Standatas, Notices, Variances, codes and standards
- Enforce code requirements and ability to navigate enforcement avenues including issuance and follow up of Orders with professional communication with clients, staff or municipal representatives
- Process requests for alternative solutions with verbal customer engagement and provide clear code based written approvals or refusals.

The successful candidate must be self-motivated, conscientious, and able to demonstrate forethought and a commitment to the industry's safety codes. Robust knowledge of the 2019 National Building Code-Alberta Edition is essential.

A company vehicle is provided along with additional benefits and a competitive salary based on certifications and work experience. Please direct any inquiries or resumes to Matthew Fox, CEO.

Email: matthew.fox@parkenterprises.ca