



YES	NO	N/A	
			APPLICATION FORM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Filled out completely, signed, and dated
			SITE PLAN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicating property lines, access/driveways, structures, distances to property lines, distance between structures, distances to fire hydrants/overhead power, topographical, wells
			PRE-MANUFACTURED HOME
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CSA, QAI, Intertek Label
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alberta label
			CONSTRUCTION DRAWINGS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Floor plan, use/occupancy
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Elevations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Foundation plan Concrete, ICF, piling, grade beam, manufactured home support/anchoring Preserved wood, screw pile, slab more than 55 sq meter, thickened slab – engineered
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tall wall – more than 12’ engineered
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roof system – trusses engineered
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Floor joist system – other than conventional lumber to be engineered
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hydronic heating system – engineered when part of required heating system
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building systems such as mechanical, electrical
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specification/detail such as fire protection components, fire detection, fire suppression, materials, equipment, hot tub, pool, sauna, solid fuel appliance, solar panel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Professional seal or stamp , dated, and signed if project requires professional engagement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Demolition details such as asbestos abatement, utilities, disposal
			PROFESSIONAL SCHEDULES
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Professional (architect, engineer, designer) schedules apply where one or more professionals are (or must be) engaged/retained
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule A-1 Letter of Commitment by the Owner and Coordinating Professional (should be in place at inception of the project before the issuance of a development or building permit)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule A-2 Confirmation of Commitment by Owner and by Registered Professional of Record (should be in place at inception of the project before the issuance of a development or building permit)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule B-1 Letter of Commitment by the Registered Professional of Record (should be attached to the drawings and specifications submitted for a building permit)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule B-2 Summary of Design and Field Review Requirements (should be attached to the drawings and specifications submitted for a building permit)



YES	NO	N/A	
			ENERGY EFFICIENCY
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Apply Standata 19-BCI-001 and 19-BCI-004
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Prescriptive Performance characteristics for building elements are met by following the prescribed approach set out in the code. (ie: following the thermal insulation and amount of windows for the region)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trade-off Energy performance characteristics for building elements are met, however, within each building element it is possible to “trade off” increased performance in one element for reduced performance in another.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Performance Performance characteristics for the building are met using a design prepared by a qualified professional.
			CONSTRUCTION SITE FIRE SAFETY PLAN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction Fire Safety Plan for construction and demolition sites; apply Standata 19-BCV-015
			VARIANCE REQUEST
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alternative solution may be beneficial in conjunction with a permit application. If used it must be filled out completely, describe what is intended, and how it will meet or exceed code requirements and include supporting evidence.
			BUILDER LICENSE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applies to construction of new homes; proof required
			NEW HOME WARRANTY
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applies to construction of new homes; proof required <ul style="list-style-type: none"> • Warranty • Exemption
			OTHER REQUIRED PERMITS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Development Permit Check with municipality – most often required prior to safety codes permits.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electrical, plumbing, gas, and private sewage permit Check with agency or ASCA
			OTHER INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The safety codes officer may require additional information in order to proceed