



**Underground Storage Tank System Removal/Decommissioning Report**

Where underground storage tank systems must be removed from the ground and disposed of, it shall be in accordance with Subsections 4.3.16. and 4.3.17. of the National Fire Code – 2019 Alberta Edition. Upon completion of the removal process, this form must be sent to [ascatanks@safetycodes.ab.ca](mailto:ascatanks@safetycodes.ab.ca) or faxed to ASCA at 780.424.5134. If contamination is observed during the removal process or revealed through soil sampling, the notification must be made to ASCA and action taken in accordance with Sentence 4.3.17.1.(2) of the National Fire Code – 2019 Alberta Edition as well as notification to Alberta Environment at 1.800.222.6514 in accordance with Section 110 of the Environmental Protection & Enhancement Act.

FOR ASCA USE ONLY							
Date Received (dd/mm/yyyy): _____		Municipality No. : _____			Site No. : _____		
SECTION 1: FACILITY INFORMATION							
Facility Name: _____				Address: _____			
Municipality: _____		AB	Postal Code: _____		Phone: _____		Alt: _____
Legal Land Description (if available): _____							
LSD: _____ ¼ of Sec: _____ /Twp.: _____ /Rge.: _____ /W of: _____ Mer. or Lot: _____ Block: _____ Plan: _____							
SECTION 2: TANK OWNER INFORMATION							
Name: _____		Office Phone: _____		Cell: _____		Email: _____	
Address: _____			Municipality: _____		AB	Postal Code: _____	
Contact Name: _____		Office Phone: _____		Cell: _____		Email: _____	
SECTION 3a: TANK REMOVAL INFORMATION *Please attach a site sketch and excavation plan.							
<i>Additional tanks to be added in the attachments section at the bottom of this form.</i>							
Tank Reg. No. & Listing (ULC/API/Other)	Year	Cap. (L)	Product ID	Tank Material	Date Removed (dd/mm/yyyy)	Reason For Removal (facility closing, development/improvements, leak indicated)	Tank Replaced Y/N
No. Listing							
Company removing product Name: _____ Address: _____							

Phone: _____ Email: _____	
Company receiving product Name: _____ Address: _____	
Phone: _____ Email: _____	
<b>SECTION 3b: PIPING REMOVAL INFORMATION</b>	
Piping underground? (Y/N/NA): ____	All underground piping and associated components removed? (Y/N): ____
If No, purged and sealed? ____ Details: _____	
<b>SECTION 4: TANK AND PIPING ABANDONMENT INFORMATION</b> <i>Please provide additional details in attachments.</i>	
Tank abandoned in place? (Y/N/NA): ____	If Yes, explain: _____
Property Owner's consent? (Y/N): ____	If No, explain: _____
Abandonment procedures in accordance with Sentences 4.3.17.2.(2), 4.3.17.2.(5) and 4.3.17.2.(6) of NFC(AE)? (Y/N): ____ Details: _____	
<b>SECTION 5: UNINSTALLER INFORMATION</b> <i>Individuals supervising the removal of underground storage tank systems must be approved in accordance with the National Fire Code – 2019 Alberta Edition.</i>	
Company Name: _____ Office Phone : _____ Cell: _____ Email: _____	
Address: _____	Municipality: _____ AB Postal Code: _____
Supervisor of Removal: _____	Qualifications & Certification No. : _____
Cell: _____ Email: _____	
<b>SECTION 6: SITE CONTAMINATION INFORMATION</b> <i>Please provide additional details in attachments.</i>	
Was contamination observed anywhere around the tank, piping or associated components? (Y/N): ____	
If yes, was ASCA notified? (Y/N): ____ Date (dd/mm/yyyy): _____ at Time (24 hr clock): ____:____ hrs	
Soil contamination report provided? (Y/N): ____	
Soil remediation required? (Y/N): ____ Complete? (Y/N): ____ If No, explain: _____	
Company completing the work Name: _____ Address: _____	
Phone: _____ Email: _____	
Receiver of contaminated soil Name: _____ Address: _____	
Phone: _____ Email: _____	
Alberta Environment Notified? (Y/N): ____ Date (dd/mm/yyyy): _____ at Time (24 hr clock): ____:____ hrs	
Tank rendered unfit for reuse/resale? (Y/N): ____ Details: _____	
Receiver of disposed tank and piping Name: _____ Address: _____	
Phone: _____ Email: _____	

**ADDITIONAL INFORMATION:**

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**ATTACHMENTS (No. of: \_\_)**

Name:	Type (photos, emails, docs.):

I certify that the information provided in this report to be accurate and true to the best of my knowledge.

\_\_\_\_\_  
*Owner/operator or person in responsible charge of the property*

\_\_\_\_\_  
*Title/Position*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**FOIP Notification:** Personal information collected on this form is collected under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It is used for processing permit applications, issuing permits, safety codes compliance monitoring, verification and program evaluation. The name of the permit holder and nature of the permit may be included on reports provided to a municipality or made available to the public as required or allowed by legislation. Questions about this collection may be directed to ASCA Coordinators at 1-888-413-0099 or at Suite 500, 10405 Jasper Avenue, Edmonton, AB T5J 3N4.