

STORAGE TANK SYSTEMS PERMIT APPLICATION FORM

Application Date: _____

Applicant Information

Applicant Name: _____ Company Name: _____
 Address: _____ Municipality: _____ Province: _____ Postal Code: _____
 Email: _____ Phone Number: _____ Fax: _____

Owner Information (if different than applicant):

Owner Name: _____ Company Name: _____
 Address: _____ Municipality: _____ Province: _____ Postal Code: _____
 Email: _____ Phone Number: _____ Fax: _____

Project Location

Municipality: _____ Subdivision/Hamlet Name: _____
 Street/Rural Address: _____ Unit: _____ Postal Code: _____
 Lot: _____ Block: _____ Plan: _____ LSD: _____ Quarter: _____ Section: _____ Township: _____ Range: _____ West of: _____
 Directions: _____

Project Information

Development Permit (if applicable): _____ Estimated Start Date: _____ Estimated Completion Date: _____
 New installation Alteration Removal Piping replacement
 Installer Name: _____ PTMAA ID #: _____ CPCA/TSSA ID #: _____
 Phone Number: _____ Company Name: _____
 Engineering Firm: _____ Engineer Name: _____ Reg. Number: _____
 Project Description: _____

| TANK SPECIFICATIONS | | PIPING | FACILITY TYPE |
|---|------------------------------|------------------------------|--|
| Tank Type: | Split Tank: | Underground piping: | <input type="checkbox"/> Retail Facility <input type="checkbox"/> Full Service <input type="checkbox"/> Attended Self Service <input type="checkbox"/> Unattended Self Service <input type="checkbox"/> Bulk Plant <input type="checkbox"/> Commercial Cardlock <input type="checkbox"/> Company Fuel Supply |
| <input type="checkbox"/> Aboveground | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes | |
| <input type="checkbox"/> Underground | <input type="checkbox"/> No | <input type="checkbox"/> No | |
| <input type="checkbox"/> ULC: _____ | | | |
| <input type="checkbox"/> API: _____ | | | |
| Tank Serial Number: _____ | | | |
| Tank Capacity (if split fill out the capacity of each compartment): _____ | | | |
| Type of Product to be Stored: _____ | | | |

FOIP Notification: Personal information collected on this form is collected under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It is used for processing permit applications, issuing permits, safety codes compliance monitoring, verification and program evaluation. The name of the permit holder and nature of the permit may be included on reports provided to a municipality or made available to the public as required or allowed by legislation. Questions about this collection may be directed to ASCA Coordinators at 1-888-413-0099 or at Suite 500, 10405 Jasper Avenue, Edmonton, AB T5J 3N4.

Permit Applicant's Name (please print): _____ Permit Applicant's Signature: _____

OFFICE USE ONLY

Permit Fee: \$ _____ Travel Fee: \$ _____ Safety codes officer Name (please print): _____
 SCC Levy: \$ 12.00 Safety codes officer Signature: _____
 Total Cost: \$ _____ Designation No.: _____
 Cash Cheque Debit Receipt No.: _____ Permit Issue Date: _____
 Credit Card (attach signed credit card authorization form) Invoiced (mmm/dd/yyyy)

Storage Tank Systems Permit Application Instructions

Storage tanks regulated under the National Fire Code – 2019 Alberta Edition require a permit to be installed, altered or removed as per Alberta Regulation 204/2007 (Permit Regulation). Areas that are not accredited to administer Storage Tank Systems under the fire code must apply to the Alberta Safety Codes Authority (ASCA) for a permit. No work shall be started on a storage tank system until a valid permit has been issued by the authority having jurisdiction.

Applications submitted must contain all required information and supporting documentation. Applications that are incomplete or missing supporting documentation will be returned to the applicant.

Supporting Documentation (new installation):

1. Construction drawings:
 - a. All underground tanks and piping must include drawings that are stamped by a professional engineer licensed in Alberta
 - b. All aboveground tanks where the capacity of a single tank is greater than 8,000 liters or the aggregate capacity for a single location is greater than 20,000 liters require construction documents that are stamped by a professional engineer licensed in Alberta
 - c. Tanks that do not adhere to (a) and (b) may not require an engineer stamp. (dependant on the complexity as determined by the reviewing safety codes officer)
2. Site plan that includes:
 - a. Distance to property lines
 - b. Distance to structures
 - c. Distance to other storage tanks
3. Site drainage information
4. Venting and emergency venting information
5. Collision protection details
6. Locations of emergency shutoffs
7. Piping details
8. Leak detection details